



Hazel Hawkins
MEMORIAL HOSPITAL

**FACILITIES COMMITTEE
SAN BENITO HEALTH CARE DISTRICT
911 SUNSET DRIVE, HOLLISTER, CALIFORNIA
THURSDAY, FEBRUARY 20, 2025 - 4:00 P.M.
SUPPORT SERVICES BUILDING, 2ND FLOOR – GREAT ROOM**

San Benito Health Care District is a public agency that serves as a responsive, comprehensive health care resource for its patients, physicians and the community.

	<u>Presented By</u>
1. Call to Order / Roll Call	(Pack)
2. Approve Minutes of the Facilities Committee Meeting of April 18, 2024 <ul style="list-style-type: none">• Motion/Second• Action by Committee/Roll Call Vote	(Pack)
3. Update on Current Projects <ul style="list-style-type: none">• HHH Autoclave Replacement• HHH Boiler Replacement• HHH AHU S-2 Emergency Replacement• HHH Lab Analyzer Interim Validation Phase 1• HHH Lab Analyzer Replacement Phase 2A & 2B• HHH OR Waiver	(Mays)
4. Update on Pending Projects <ul style="list-style-type: none">• HHH Lab Analyzer Replacement Phase 3• HHH Lab Analyzer Replacement Phase 4• Hugs Infant Alarm Upgrade• HHH CT Scanner Replacement	(Mays)
5. Update on Master Plan <ul style="list-style-type: none">• SPC-4d<ul style="list-style-type: none">1) Small and Rural Hospital Relief Program Application (PIN 71)2) AB 1882/OSHPD Signage Requirements (PIN 75)	(Mays)
6. Public Comment	(Pack)

This opportunity is provided for members of the public to make a brief statement, not to exceed three (3) minutes, on matters within the jurisdiction of this District Board Committee, which are not on this agenda.



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7. Adjournment

(Pack)

The next Facilities Committee meeting is scheduled for **Thursday, March 20, 2025 at 4:00 p.m.**

Committee Members

Devon Pack, Board Vice President

Nick Gabriel DO, Board Secretary

Mary Casillas, VP, Chief Executive Officer

Mark Robinson, VP, Chief Finance Officer

Amy Breen-Lema, VP, Clinics, Ambulatory & Physician Services

Karen Descent, VP, Chief Nursing Officer

Suzie Mays, VP, Information & Strategic Services

Doug Mays, Senior Director, Support Services

Tina Pulido, Facilities Administrative Support Supervisor

The complete Facilities Committee packet including subsequently distributed materials and presentations is available at the Facilities Committee meeting and in the Administrative Offices of the District. All items appearing on the agenda are subject to action by the Facilities Committee. Staff and Committee recommendations are subject to change by the Facilities Committee.

Notes: Requests for a disability-related modification or accommodation, including auxiliary aids or services, to attend or participate in a meeting should be made to District Administration during regular business hours at 831-636-2673. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.

**BOARD OF DIRECTORS
DISTRICT FACILITIES & SERVICE DEVELOPMENT COMMITTEE**

**Monday, December 16, 2024
4:00 P.M. – Great Room**

MINUTES

I. CALL TO ORDER/ROLL CALL:

Bill Johnson called the meeting of the District’s Facilities & Service Development Committee to order at 4:02p.m.

COMMITTEE MEMBERS:

Bill Johnson, Board of Director	in Attendance
Josie Sanchez, Board of Director	in Attendance
Mary Casillas, VP, Chief Executive Officer	in Attendance
Mark Robinson, VP, Chief Finance Officer	in Attendance
Amy Breen-Lema, VP, Clinics, Ambulatory & Physicians Services	in Attendance
Karen Descent, VP Chief Nursing Officer	in Attendance
Suzie Mays, VP Information & Strategic Services	in Attendance
Doug Mays, Senior Director, Support Services	in Attendance
Tina Pulido, Facilities Administrative Support Supervisor	in Attendance
Jeff Houghton, Facilities Project Manager	in Attendance

II. APPROVAL OF MINUTES:

The minutes of the District’s Facilities & Service Development Committee of April 18, 2024 were approved with a motion by Josie S. and second by Bill J.

III. UPDATE ON CURRENT PROJECTS:

- HHH Autoclave Replacement (Jeff H.)
Jeff H. reported that revised drawings have been submitted to HCAI due to additional work that will need to be done. He anticipates construction to start the end of January beginning of February and completed within approximately two weeks. He noted that the old autoclave is still operational at this time.
- HHH Boiler Replacement (Jeff H.)
Jeff H. reported that after a recent field review by HCAI, they requested additional work to be done, the drawings have been updated and submitted to HCAI for review.
- HHH AHU S-2 Emergency Replacement (Jeff H.)
Jeff H. reported that the air handler that feeds part of the main OR department has failed. We have opened and emergency project with HCAI in order to repair it instead of replace it quickly to restore the air to that area. He is working with contracts on the repair and anticipates the proposals to come in after the holidays. We are also working with CDPH regarding the workflow of that area. Since this project has changed from a replacement to a repair, the project title will be changed to “Repair” instead of “Replacement”.
- HHH CT Scanner Replacement (Doug M.)
Doug M. reported that this project was added to the “current” project section by mistake, it will be moved to the “pending” project section.
- HHH Lab Analyzer Interim Validation Phase 1 (Jeff H.)
Jeff H. reported that we are waiting for the TIO to be updated and submitted to HCAI, once submitted and approved, this project will be completed.

- HHH Lab Analyzer Replacement Phase 2A & 2B (Jeff H.)
Jeff H. reported that we should be able to start the bidding process the beginning of January.
- HHH OR Waiver (Jeff H.)
Jeff H. and Mary C. reported that due to the current system in the main hospital OR's it's difficult to keep the humidity and temperature in compliance so we received a waiver from CDPH to use the ASC for all inpatient and outpatient surgeries. The waiver expires in January 2026. We are currently working with Stryker on a TI to bring them up to code.

IV. UPDATE ON PENDING PROJECTS:

- HHH Lab Analyzer Replacement Phase 3 (Jeff H.)
Jeff H. reported that we are in the planning stages now with Treanor. Mary C. reported that per the Board's approval, we will be using an estimated six million dollars of the ten million dollar loan for the Lab remodel.
- HHH Lab Analyzer Replacement Phase 4 (Jeff H.)
Jeff H. reported that we are in the planning stages now with Treanor. Mary C. reported that per the Board's approval, we will be using an estimated six million dollars of the ten million dollar loan for the Lab remodel.
- Hugs Infant Alarm Upgrade (Jeff H.)
Jeff H. reported that in order to complete the Hugs project we will have to upgrade the hospital Wi-Fi network. Mary C. reported that the Wi-Fi project will be going to the Board for approval in January 2025.
- HHH CT Scanner Replacement (Jeff H.)
Jeff H. reported that we are working with Treanor regarding the replacement of our CT scanner. We will need to bring in a mobile CT before removing the old one. The mobile CT will require us to build a parking pad. Amy L. handed out a current list of Radiology equipment noting the installation date and end of service life dates. Both CT Scanners (Radiology and ED) are both past end of service life. Due to the state of the CT's they are recommending to change the Radiology CT first. We are also working with Treanor regarding a strategic plan for the rest of the equipment.

V. UPDATE ON MASTER PLAN:

- SPC-4d (Doug M.)
Doug M. reported the following:
 - 1) Small and Rural Hospital Relief Program Application (PIN 71)
As of today, our grant application is still under staff review. HCAI is backlogged due to so many applications.
 - 2) AB 1882/OSHPD PIN 75 Signage Requirements
There is one sign left under review with HCAI, once approved it will be posted.

VI. PUBLIC COMMENT:

There was no public comment.

VII. OTHER BUSINESS:

There was no other business.

VIII. ADJOURNMENT:

There being no further business, the meeting was adjourned at 4:27 PM. The next Facilities Committee meeting is scheduled for January 16, 2025.