



**Hazel Hawkins**  
MEMORIAL HOSPITAL

**FACILITIES COMMITTEE  
SAN BENITO HEALTH CARE DISTRICT  
911 SUNSET DRIVE, HOLLISTER, CALIFORNIA  
MONDAY, DECEMBER 16, 2024 - 4:00 P.M.  
SUPPORT SERVICES BUILDING, 2<sup>ND</sup> FLOOR – GREAT ROOM**

*San Benito Health Care District is a public agency that serves as a responsive, comprehensive health care resource for its patients, physicians and the community.*

**Presented By**

1. Call to Order / Roll Call **(Board of Director)**
2. Approve Minutes of the Facilities Committee Meeting of April 18, 2024 **(Board of Director)**
  - Motion/Second
  - Action by Committee/Roll Call Vote
3. Update on Current Projects
  - HHH Autoclave Replacement **(Houghton)**
  - HHH Boiler Replacement **(Houghton)**
  - HHH AHU S-2 Emergency Replacement **(Houghton)**
  - HHH CT Scanner Replacement **(Houghton)**
  - HHH Lab Analyzer Interim Validation Phase 1 **(Houghton)**
  - HHH Lab Analyzer Replacement Phase 2A & 2B **(Houghton)**
  - HHH OR Waiver **(Houghton)**
4. Update on Pending Projects
  - HHH Lab Analyzer Replacement Phase 3 **(Houghton)**
  - HHH Lab Analyzer Replacement Phase 4 **(Houghton)**
  - Hugs Infant Alarm Upgrade **(Houghton)**
5. Update on Master Plan
  - SPC-4d **(Mays)**
    - 1) Small and Rural Hospital Relief Program Application (PIN 71)
    - 2) AB 1882/OSHPD Signage Requirements (PIN 75)
6. Public Comment **(Board of Director)**

This opportunity is provided for members of the public to make a brief statement, not to exceed three (3) minutes, on matters within the jurisdiction of this District Board Committee, which are not on this agenda.



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7. Adjournment

(Board of Director)

The next Facilities Committee meeting is scheduled for **Thursday, January 16, 2025 at 4:00 p.m.**

**Committee Members**

Bill Johnson, Board of Director

Josie Sanchez, Board of Director

Mary Casillas, VP, Chief Executive Officer

Mark Robinson, VP, Chief Finance Officer

Amy Breen-Lema, VP, Clinics, Ambulatory & Physician Services

Karen Descent, VP, Chief Nursing Officer

Suzie Mays, VP, Information & Strategic Services

Doug Mays, Senior Director, Support Services

Tina Pulido, Facilities Administrative Support Supervisor

Jeff Houghton, Facilities Project Manager

The complete Facilities Committee packet including subsequently distributed materials and presentations is available at the Facilities Committee meeting and in the Administrative Offices of the District. All items appearing on the agenda are subject to action by the Facilities Committee. Staff and Committee recommendations are subject to change by the Facilities Committee.

Notes: Requests for a disability-related modification or accommodation, including auxiliary aids or services, to attend or participate in a meeting should be made to District Administration during regular business hours at 831-636-2673. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.



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**BOARD OF DIRECTORS  
DISTRICT FACILITIES & SERVICE DEVELOPMENT COMMITTEE**

**Thursday, April 18, 2024  
4:00 P.M. – Great Room**

**MINUTES**

**I. CALL TO ORDER/ROLL CALL:**

The meeting of the District's Facilities & Service Development Committee was called to order by Jeri Hernandez at 4:00p.m.

**COMMITTEE MEMBERS:**

Jeri Hernandez, Board President	In Attendance
Bill Johnson, Board Vice President	In Attendance
Mary Casillas, VP, Chief Executive Officer	
Mark Robinson, VP, Chief Finance Officer	In Attendance
Amy Breen-Lema, VP, Clinics, Ambulatory & Physicians Services	In Attendance
Andrea Posey, Consultant	In Attendance
Doug Mays, Senior Director, Support Services	
William Pollard, Plant Operations Manager	In Attendance
Tina Pulido, Plant Operations\Construction Coordinator	In Attendance

**II. APPROVAL OF MINUTES:**

The minutes of the District's Facilities & Service Development Committee of March 21, 2024 were approved with a motion by Bill J. and second by Jeri H.

**III. UPDATE ON CURRENT PROJECTS:**

- HHH Autoclave Replacement (Will P.)  
Will P. reported that HCAI has reviewed the project and we received a few comments back on 4/12. The comments will be resolved this week and resubmitted next week.
- HHH Boiler Replacement (Will P.)  
Will P. reported that we have received the stamped approved drawings from HCAI.
- HHH Respiratory Therapy TJC POC Case Work (Will P.)  
Will P. reported that installation is currently scheduled for April 25<sup>th</sup>.

**IV. UPDATE ON PENDING PROJECTS:**

- HHH Med Surg Double Door Replacement (Will P.)  
Will P. reported that we will replace the mag sensor and broken door mechanism instead of replacing the doors which should correct the issue with the door not closing completely when the fire alarm is activated.

**V. UPDATE ON MASTER PLAN:**

- SPC-4d (Will P.)  
Will P. reported that we are currently working on the following:
  - 1) Small and Rural Hospital Relief Program Application (PIN 71)  
Will P. reported that our plan has been accepted by HCAI and we are currently awaiting notification of grant approval.

2) AB 1882/OSHPD PIN 75 Signage Requirements

Will P. reported that we should have a response from the AOR by the beginning of next week if HCAI has approved the verbiage needed to go on the signs.

**VI. PUBLIC COMMENT:**

There was no public comment.

**VII. OTHER BUSINESS:**

There was no other business.

**VII. ADJOURNMENT:**

There being no further business, the meeting was adjourned at 4:10 PM. The next Facilities Committee meeting is scheduled for May 16, 2024.