



Hazel Hawkins
MEMORIAL HOSPITAL

**REGULAR MEETING OF THE BOARD OF DIRECTORS
SAN BENITO HEALTH CARE DISTRICT
911 SUNSET DRIVE, HOLLISTER, CALIFORNIA
THURSDAY, APRIL 28, 2022 – 5:00 P.M.
SUPPORT SERVICES BUILDING, 2ND-FLOOR, GREAT ROOM
IN-PERSON AND BY VIDEO CONFERENCE**

Mission Statement - The San Benito Health Care District is a public agency that serves as a responsive, comprehensive health care resource for its patients, physicians, and the health care consumers of the community.

Vision Statement - San Benito Health Care District is committed to meeting community health care needs with quality care in a safe and compassionate environment.

This meeting will be held in-person and by video conference in order to reduce the risk of spreading COVID-19 and pursuant to the Governor’s Executive Orders and the County of San Benito Public Health Officer’s Orders. All votes taken during this meeting will be by roll call vote, and the vote will be publicly reported.

There is limited capacity for the public to attend at the physical location of the meeting. Members of the public may also participate in the public meeting using the Zoom link and information set forth below. Members of the public may submit email correspondence to lgarcia@hazelhawkins.com up to two (2) hours before the meeting begins. Members of the public may also speak during the meeting through the Zoom application during the public comment time period. Comments are limited to three (3) minutes.

**Phone Number: 1+ (669) 900-6833
Meeting ID: 931 6668 9955
Passcode: 564382**

AGENDA

	<u>Presented By</u>
1. <u>Call to Order/Roll Call</u>	Hernandez
2. <u>Approval of the Agenda:</u>	Hernandez
➤ Motion/Second	
3. <u>ACHD Certification</u>	Hernandez
4. <u>Closed Session</u> (pgs. 1-3) (See Attached Closed Session Sheet Information) <u>Public Comment:</u> This opportunity is provided for members to comment on the closed session items.	Hernandez
5. <u>Reconvene Open Session/Closed Session Report</u> (estimated time 5:45 P.M.)	Hernandez
6. <u>Public Comment</u> This opportunity is provided for members of the public to make a brief statement, not to exceed three (3) minutes, on matters within the jurisdiction of this District Board which are not otherwise covered under an item on this agenda. Written comments for the Board should be provided to the Board clerk for the official record. Board Members may not deliberate or take action on an item not on the duly posted agenda.	

Hernandez

Hernandez

Dr. Bogey

Hannah
Thomas Yates
Melissa M.
Hannah

Hannah

Robinson

7. **Board Resolution (pgs. 4-5)**

Consider Approval of RESOLUTION NO. 2022-08 PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR’S STATE OF EMERGENCY DECLARATION ON MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR THE PERIOD APRIL 30, 2022 THROUGH MAY 31, 2022.

- Report
- Board Questions
- Motion/Second
- Public Comment
- Action/Board Vote-Roll Call

8. **Consent Agenda—General Business (pgs. 6-16)**

(A Board Member may pull an item from the Consent Agenda for discussion.)

- A. Minutes of the Regular Meeting of the Board of Directors March 24, 2022.
- B. Minutes of a Special Meeting of the Board of Directors April 11, 2022.
- C. Minutes of a Special Meeting of the Board of Directors April 14, 2022.

9. **Report from the Medical Executive Committee (pgs. 17-19)**

A. Medical Staff Credentials: April 21, 2022

- Report
- Board Questions
- Motion/Second
- Public Comment
- Action/Board Vote-Roll Call

B. Medical Staff Synopsis: April 2022

10. **President/Chief Executive Officer (CEO) (pgs. 20-44)**

- A. Mission Statement
- B. HHMH Benchmarking Data
- C. Board Education – Recruitment
- D. Comments on Officer/Director Reports
 - Chief Clinical Officer/Patient Care Services (Acute Facility)***
 - Provider Services & Clinic Operations
 - Skilled Nursing Facilities Reports (Mabie Southside/Northside)
 - Home Health Care Agency
 - Laboratory
 - Marketing
 - Hazel Hawkins Memorial Hospital Auxiliary/Volunteer Services***
 - Foundation Report

- E. CEO Written Report and Verbal Updates
 - Administrative Dashboard
 - “Upside Down” Organizational Chart

11. **Report from the Finance Committee (pgs. 45-57)**

A. **Finance Committee Minutes**

Minutes of the Meeting of the Finance Committee, March 2022.

B. **Finance Report/Financial Statement Review**

- 1. Review of Financial Report for March 2022.

C. **Financial Updates**

- 1. Finance Dashboard
- 2. QIP 3.5 and 4.0 Update.

12. **Recommendations for Board Action**

Robinson

A. **Capital:**

No capital items discuss.

B. **Contracts:**

No contracts to discuss.

C. **Physician Agreements:**

No physician agreements to discuss.

Hannah

13. **Report from the Facilities Committee** (pgs. 58-59)

Robinson

A. Minutes of the Meeting of the Facilities Committee, April 21, 2022.

14. **New Business:**

Hernandez

Consideration of approval to fill Board of Director Vacancy by appointment and Accept the Resignation Letter for Zone 4.

- Board Questions
- Motion/Second
- Public Comment
- Action/Board Vote-Roll Call

15. **Adjournment**

The next Regular Meeting of the Board of Directors is scheduled for **Thursday, May 26, 2022**, at 5:00 p.m., and will be held in person, and by video conference in order to reduce the risk of spreading COVID-19.

The complete Board packet including subsequently distributed materials and presentations is available at the Board Meeting and in the Administrative Offices of the District. All items appearing on the agenda are subject to action by the Board. Staff and Committee recommendations are subject to change by the Board.

Notes: Requests for a disability-related modification or accommodation, including auxiliary aids or services, to attend or participate in a meeting should be made to District Administration during regular business hours at 831-636-2673. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.

***** To be distributed at or before the Board meeting**

**SAN BENITO HEALTH CARE DISTRICT BOARD OF DIRECTORS
April 28, 2022**

AGENDA FOR CLOSED SESSION

Pursuant to California Government Code Section 54954.2 and 54954.5, the board agenda may describe closed session agenda items as provided below. No legislative body or elected official shall be in violation of Section 54954.2 or 54956 if the closed session items are described in substantial compliance with Section 54954.5 of the Government Code.

CLOSED SESSION AGENDA ITEMS

[] **LICENSE/PERMIT DETERMINATION**
(Government Code §54956.7)

Applicant(s): (Specify number of applicants) _____

[] **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
(Government Code §54956.8)

Property: (Specify street address, or if no street address, the parcel number, or other unique reference, of the real property under negotiation): _____

Agency negotiator: (Specify names of negotiators attending the closed session):__

Negotiating parties: (Specify name of party (not agent):_____

Under negotiation: (Specify whether instruction to negotiator will concern price, terms of payment, or both):

[] **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
(Government Code §54956.9(d)(1))

Name of case: (Specify by reference to claimant's name, names of parties, case or claim numbers):
_____, or

Case name unspecified: (Specify whether disclosure would jeopardize service of process or existing settlement negotiations): _____

[] **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
(Government Code §54956.9)

Significant exposure to litigation pursuant to Section 54956.9(d)(2) or (3) (Number of potential cases): ____

Additional information required pursuant to Section 54956.9(e): _____

Initiation of litigation pursuant to Section 54956.9(d)(4) (Number of potential cases): _____

[] **LIABILITY CLAIMS**
(Government Code §54956.95)

Claimant: (Specify name unless unspecified pursuant to Section 54961):

Agency claimed against: (Specify name): _____.

THREAT TO PUBLIC SERVICES OR FACILITIES
(Government Code §54957)

Consultation with: (Specify the name of law enforcement agency and title of officer): _____

PUBLIC EMPLOYEE APPOINTMENT
(Government Code §54957)

Title: (Specify description of the position to be filled):

PUBLIC EMPLOYMENT
(Government Code §54957)

Title: (Specify description of the position to be filled): _____

PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Government Code §54957)

Title: (Specify position title of the employee being reviewed): _____

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
(Government Code §54957)

(No additional information is required in connection with a closed session to consider discipline, dismissal, or release of a public employee. Discipline includes potential reduction of compensation.)

CONFERENCE WITH LABOR NEGOTIATOR
(Government Code §54957.6)

Agency designated representative: Barbara Vogelsang, Chief Clinical Officer

Employee organization: California Nurses Association (CNA)

Unrepresented employee: (Specify position title of unrepresented employee who is the subject of the negotiations):

CASE REVIEW/PLANNING
(Government Code §54957.8)

(No additional information is required to consider case review or planning.)

REPORT INVOLVING TRADE SECRET
(Government Code §37606 & Health and Safety Code § 32106)

Discussion will concern: (Specify whether discussion will concern proposed new service, program, or facility):

1. Trade Secrets, Strategic Planning, Proposed New Programs, and Services.

Estimated date of public disclosure: (Specify month and year): unknown

HEARINGS/REPORTS

(Government Code §37624.3 & Health and Safety Code §§1461, 32155)

Subject matter: (Specify whether testimony/deliberation will concern staff privileges, report of medical audit committee, or report of quality assurance committee):

1. Report from Quality, Risk, and Compliance.
2. SNF's March 30, 2022 Complaint Survey Defficiencies, RCA, and Plan of Correction.

CHARGE OR COMPLAINT INVOLVING INFORMATION PROTECTED BY FEDERAL LAW (Government Code §54956.86)

(No additional information is required to discuss a charge or complaint pursuant to Section 54956.86.)

ADJOURN TO OPEN SESSION

**RESOLUTION NO. 2022-08
OF THE BOARD OF DIRECTORS OF
SAN BENITO HEALTH CARE DISTRICT**

**PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A
STATE OF EMERGENCY BY GOVERNOR'S STATE OF EMERGENCY DECLARATION
ON MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS
FOR THE PERIOD APRIL 28, 2022 THROUGH MAY 31, 2022**

WHEREAS, San Benito Health Care District ("District") is a public entity and local health care district organized and operated pursuant to Division 23 of the California Health and Safety Code;

WHEREAS, the District Board of Directors is committed to preserving and nurturing public access and participation in its meetings;

WHEREAS, all meetings of the District's governing body are open and public, as required by The Ralph M. Brown Act, so that members of the public may attend, participate, and observe the District's public meetings;

WHEREAS, The Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions;

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558;

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the boundaries of the District, caused by natural, technological, or human-caused disasters;

WHEREAS, it is further required that (i) state or local officials have imposed or recommended measures to promote social distancing, or (ii) the legislative body meeting in person would present imminent risks to the health and safety of attendees;

WHEREAS, such conditions now exist within the District Boundaries of San Benito Health Care District;

WHEREAS, the District Board of Directors does hereby acknowledge the current state of emergency and is following the September 30, 2021 Recommendations on Social Distancing and Hybrid Meetings issued by San Benito County Health and Human Services Agency recommending that public agencies continue to utilize remote meetings for the purpose of preventing the transmission of COVID-19;

WHEREAS, as a consequence of the local emergency, the District Board of Directors may conduct meetings without compliance with Government Code Section 54953(b)(3), as authorized by Section 54953(e), and that the District shall comply with the requirements to provide the public with access to the meetings pursuant to Section 54953(e) (2);

WHEREAS, meetings of the District Board of Directors will be available to the public via zoom link listed on the agenda;

NOW THEREFORE IT IS HEREBY ORDERED AND DIRECTED THAT:

1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
2. Proclamation of Local Emergency. The District hereby proclaims that a local emergency continues to exist throughout San Benito County, and as of September 30, 2021, the San Benito County Health Department continues to recommend that physical and social distancing strategies be practiced in San Benito County, which includes remote meetings of legislative bodies, to the extent possible.
3. Ratification of Governor's Proclamation of a State of Emergency. The District hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.
4. Remote Teleconference Meetings. The District Board of Directors is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of The Brown Act.
5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) May 31, 2022, or such time the District adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the District may continue to meet via teleconference meeting all the requirements of Section (3)(b).

This Resolution was adopted at a duly noticed Special Meeting of the Board of Directors of the District on April 28, 2022, by the following vote.

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Board Member
San Benito Health Care District

**REGULAR MEETING OF THE BOARD OF DIRECTORS
SAN BENITO HEALTH CARE DISTRICT
SUPPORT SERVICES BUILDING, 2ND-FLOOR, GREAT ROOM
In-person and Video Conference**

**THURSDAY, March 24, 2022
MINUTES**

HAZEL HAWKINS MEMORIAL HOSPITAL

Directors Present

Jeri Hernandez, Board Member
Mary Casillas, Board Member
Bill Johnson, Board Member
Josie Sanchez, Board Member
Rick Shelton, Board Member

Also, Present In-person/Video Conference

Steven Hannah, Chief Executive Officer
Mark Robinson, Chief Financial Officer
Barbara Vogelsang, Chief Clinical Officer
Laura Garcia, Executive Assistant
Dr. Bogey, Chief of Staff
Gary Ray, District Legal Counsel
Heidi A. Quinn, District Legal Counsel
Sherrie Bakke, Patient & Community Engagement/Business Development
Amy Breen-Lema, Provider Services, and Clinic Operations

Pursuant to Executive Order N-25-20 issued by the Governor of the State of California in response to concerns regarding COVID-19, Board Members of San Benito Health Care District, a local health care district, are permitted to participate in this duly noticed public meeting via teleconference and certain requirements of The Brown Act are suspended.

1. Call to Order

The meeting was conducted in-person and via video conferencing and attendance was taken by roll call. Directors Hernandez, Casillas, Sanchez, Johnson, and Shelton were present. A quorum was present and the meeting was called to order at 5:00 p.m. by Board President, Jeri Hernandez.

Director Hernandez read a letter of appreciation from a family showing their gratitude to the doctors and staff for taking care of their family member, both in ED and the COVID unit. The family expressed a special thank you to Director, Dan Price for his kindness and helpfulness in providing updates when the nurses were busy. Also, a special thank you was given to the staff for the lunch and gifts for the couple's 55th anniversary.

2. Closed Session

The Board of Directors went into a closed session at 5:06 pm to discuss Conference with Real Property Negotiators, Public Employment, Report Involving Trade Secret, and Hearing Reports from Quality, Risk, and Compliance.

3. Reconvene Open Session/Closed Session Report

The Board of Directors reconvened into Open Session at 6:04 pm. Board President, Jeri Hernandez reported that in Closed Session the Board discussed Conference with Real Property Negotiators, Public Employment, Report Involving Trade Secret, and Hearing Reports from Quality, Risk, and Compliance. No action was taken.

4

4. **Public Comment**

No public comment.

5. **Board Resolution No. 2022-04**

Item: **RESOLUTION NO. 2022-04 OF THE BOARD OF DIRECTORS OF SAN BENITO HEALTH CARE DISTRICT AUTHORIZING EXECUTION AND DELIVERY OF A LOAN AND SECURITY AGREEMENT, PROMISSORY NOTE, AND CERTAIN ACTIONS IN CONNECTION THEREWITH FOR THE CALIFORNIA HEALTH FACILITIES FINANCING AUTHORITY NONDESIGNATED PUBLIC HOSPITAL BRIDGE LOAN PROGRAM.**

No public comment.

MOTION: The Board of Directors moved to approve **RESOLUTION NO. 2022-04 OF THE BOARD OF DIRECTORS OF SAN BENITO HEALTH CARE DISTRICT AUTHORIZING EXECUTION AND DELIVERY OF A LOAN AND SECURITY AGREEMENT, PROMISSORY NOTE, AND CERTAIN ACTIONS IN CONNECTION THEREWITH FOR THE CALIFORNIA HEALTH FACILITIES FINANCING AUTHORITY NONDESIGNATED PUBLIC HOSPITAL BRIDGE LOAN PROGRAM** and was seconded. Moved/Seconded/and Unanimously Carried. Ayes: Hernandez, Shelton, Johnson, Casillas, Sanchez. (Roll Call)

6. **Board Resolution No. 2022-05**

Item: **Consider Approval for RESOLUTION NO. 2022-05 OF THE BOARD OF DIRECTORS OF SAN BENITO HEALTH CARE DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR'S STATE OF EMERGENCY DECLARATION ON MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR THE PERIOD, MARCH 24, 2022 THROUGH APRIL 30, 2022.**

Mr. Ray, District Counsel indicated that the Proclamation of State of Emergency may be coming to an end if the COVID-19 numbers stay down and Board meetings will likely transition to the normal form.

No public comment.

MOTION: The Board of Directors moved to approve **RESOLUTION NO. 2022-05 OF THE BOARD OF DIRECTORS OF SAN BENITO HEALTH CARE DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR'S STATE OF EMERGENCY DECLARATION ON MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR THE PERIOD MARCH 24, 2022 THROUGH APRIL 30, 2022** and was seconded. Moved/Seconded/and Unanimously Carried. Ayes: Hernandez, Sanchez, Shelton, Johnson, Casillas. (Roll Call)

7. **Consent Agenda-General Business**

Director Hernandez presented the Consent Agenda and requested a motion to approve the Consent Agenda.

- A. Minutes of the Regular Meeting of the Board of Directors, February 24, 2022.
- B. Board Policy – Compensation of the Chief Executive Officer (Required for ACHD Certification).
- C. Nursery Policy (Obstetrics) – Neonatal Abstinence Syndrome Level I Nursery Care.
- D. Home Health Policies.
 - Patient Complaints/Grievances.
 - Identification and reporting of Suspected Victims of Abuse and Domestic Violence.

No public comment.

MOTION: The Board of Directors moved to approve the Consent Agenda, and was seconded. Moved/Seconded/and Unanimously Carried. Ayes: Casillas, Johnson, Sanchez, Shelton, Hernandez. (Roll Call)

8. **Report from the Medical Executive Committee**

A. **Credentials Report:** Chief of Staff, Dr. Bogey presented the Credentials Report from March 16, 2022.

Item: **Consider Approval of Credentials Report, Three (3) New Appointments, Nine (9) Reappointments, One (1) AHP-Reappointment, and One (1) Resignations/Retirements.**

No public comment.

MOTION: The Board of Directors moved to approve the Credentials Report as presented and was seconded. Moved/Seconded/and Unanimously Carried. Ayes: Casillas, Hernandez, Sanchez, Johnson, Shelton. (Roll Call)

B. **Medical Staff Synopsis:** Dr. Bogey, Chief of Staff, provided a summary of the Medical Executive Committee Report.

A full written report can be found in the Board packet.

9. **President/Chief Executive Officer**

Mr. Hannah discussed the Mission Statement before introducing Amy Breen-Lema who is providing Board Education.

Board Education: Rural Health and Specialty Clinics

Amy, Provider Services & Clinic Operations Director, introduced herself and Mishel Thomas Clinic Manager. Amy indicated they have 7 locations with nineteen (19) specialties serving the San Benito County residents. Dr. Carota recently retired from his practice and is now providing 16 hours of service at the First Street Clinic. The Barragan Clinic is offering classes to promote education on diabetes, to be healthier. The orthopedic clinic offers onsite x-ray. When COVID-19 hit, the clinics transitioned to telemedicine which, caused the numbers to decrease. A COVID-19 response was established and they provided a drive-up testing station. At one point, the clinic provided approximately 200 vaccines in a 3-hour window to the community, and the community members were thankful that this service was being provided for them. There were over 4000 vaccines given to the community in total. Amy indicated that the plans for the future are licensing an 8th clinic that is currently being refreshed, providing recruitment and retention, community relations, service excellence, and expansion.

Leadership Reports

Mr. Hannah indicated that Ms. Vogelsang has spearheaded the Multi-Disciplinary Rounding in conjunction with the hospital leaders, and it started Thursday, March 10, 2022, as an initiative to promote patient healthcare team communication, patient transitions, and patient outcomes. He also indicated that the pharmacy transition to Cardinale had gone well and that improvements were underway. Also, they have someone here helping with the review of over 400 policies to ensure the pharmacy is in full compliance with regulations.

CEO Report



Mr. Hannah provided the Board of Directors with an update on the census from the morning was 28. For Covid-19 updates, there were no staff members with COVID-19, and no staff members off work due to COVID-19, but there are 5 active cases in the community.

Mr. Hannah reported that an offer was accepted by the Human Resources candidate, and Mr. Hannah stated that he changed the title to a Director role. The Director of Human Resources will be coming on board and will start on April 11th. Also, an offer has been extended for the Chief Operating Officer VP of Ambulatory Services. As the offer is being reviewed and a response is received, Mr. Hannah will update the Board.

Offers were sent this month to two respective potential new providers for Orthopedic Surgery. One offer was declined but will continue to provide locum tenens coverage, and the other is still being reviewed, he is from the Santa Cruz area and we are waiting for a response.

Amy Breen-Lema indicated that an orthopedic trained Physician Assistant has accepted an offer to join Hazel Hawkins Memorial Hospital's orthopedic practice and should be starting in July or August when she has completed her licensing process.

Administration Dashboard

Sherrie Bakke provided an update regarding the Overall Rating of the Hospital and the Likelihood to Recommend the Hospital, to the Board of Directors. She indicated that Mr. Hannah reminded her that in hospital compare, the patient satisfaction ratings are updated every quarter. She noted that the National Rating Average is 73%, State is at 69%, Natividad is at 96%, Salinas is at 75% and Watsonville is at 56%. Taking the last quarter for 2021, our number was 68 or 69%. Sherrie and Stephan are working on improving the number of surveys that are returned. A new strategy should be adopted to improve the surveys coming back. Trends are going better.

Stephan indicated CMS 30-day readmissions rate is doing well. They are researching to identify the cause of readmissions. He indicated he is working on sepsis protocol for in-patient and out-patient. There were no surgical site infections, this calculation is done by NHSN and is calculated every 6 months.

Mr. Robinson provided an update on the Average Daily Census for Acute and Skilled Nursing Facilities. He indicated it was a good month for the District. There are days the hospital is exceeding the census of 25. The District is still withing the bed waiver but soon may not qualify for CAH due to increased census. SNFs have had a census of 88-90 residents. During COVID there was a decrease in the census from 90 to 68. This has been a great year for SNFs in quite some time. The District is on a good path and doing better than pre-Covid.

10. Report from the Finance Committee

A. Finance Committee Minutes

Minutes of the meeting of the Finance Committee, March 17, 2022, have been provided to the Board.

B. Financial Report/Financial Statement Review

1. Finance Dashboard
2. Board Resolution No. 2022-04 Loan Security Agreement for Second CHFFA Loan for QIP Proceeds.

A full report can be found in the Board packet.

11. Recommendation for Board Action

A. Capital:

9.

Item: Consider Approval for i2i Population Health – QIP Software.

Mr. Robinson indicated the software system will allow the Hospital District to expand the QIP quality measures which have the potential to net the District an additional \$2 million annually. The total cost over three years which includes implementation and software lease is \$242,200. The software will have to go for renewals. This software will help track the 9 measures being reported and this system can go up to 20 measures. The average of reporting is 9-12 measures. It will track and provide measures for MIPS, CMS, and HEDIS,

No public comment.

MOTION: The Board of Directors moved to approve the i2i Population Health – QIP Software for a total of \$242,200 on a 3-year lease and was seconded. Moved/Seconded/and Unanimously Carried. Ayes: Shelton, Johnson, Hernandez, Casillas. (Roll Call)

B. Contracts:

No contracts on the agenda.

C. Physician Agreements

Item: Consider Approval of Daniel Wang, M.D. – SNF Medical Director Agreement Extension.

Mr. Hannah indicated that the contract worksheet needs to be corrected under agreement terms to show a 2-year agreement. There will be an additional hour to it for a monthly maximum of thirteen (13) hours because of the increase in inpatient admissions and acuity. The agreement may be terminated by either party with a 90-day written notice.

No public comment.

MOTION: The Board of Directors moved to approve Daniel Wang, M.D. – SNF Medical Director Agreement Extension for a 2-year Agreement up to 13/hours per month and was seconded. Moved/Seconded/and Unanimously Carried. Ayes: Casillas, Shelton, Johnson, Hernandez, Sanchez. (Roll Call)

A full report can be found in the Board packet.

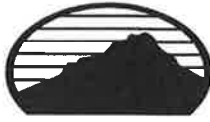
12. Report from District Facilities & Service Development Committee

- A. Mr. Robinson indicated that Richard's last day as a Director is March 31st. There are many open projects so Richard will still hold a role with the District doing the day-to-day operations.

13. Adjournment

There being no further regular business or actions, the meeting was adjourned at 6:49 p.m.

The next Regular Meeting of the Board of Directors is scheduled for **Thursday, April 28, 2022**, at 5:00 p.m., and will be conducted in person and via teleconference to reduce the risk of spreading COVID-19, and pursuant to SBHCD Board Resolution No. 2022-05.



Hazel Hawkins MEMORIAL HOSPITAL

SPECIAL MEETING OF THE BOARD OF DIRECTORS SAN BENITO HEALTH CARE DISTRICT SUPPORT SERVICES BUILDING, 2ND-FLOOR, GREAT ROOM In-person and Video Conference

MONDAY, APRIL 11, 2022

MINUTES

Directors Present

Jeri Hernandez, Board Member (Absent)
Mary Casillas, Board Member (Absent)
Bill Johnson, Board Member
Josie Sanchez, Board Member
Rick Shelton, Board Member

Also, Present In-person/Video Conference

Steven Hannah, Chief Executive Officer
Mark Robinson, Chief Financial Officer
Barbara Vogelsang, Chief Clinical Officer
Laura Garcia, Executive Assistant
Heidi Quinn, District Legal Counsel
Doug Johnson, National Demographics Corporation

1. Call to Order – Roll Call

The special meeting was conducted in-person and via video conferencing and attendance was taken by roll call. Directors Johnson, Sanchez, and Shelton were present. A quorum was present and the special meeting was called to order at 4:01 p.m. by Board Secretary, Bill Johnson.

2. Public Comment:

There was no public comment.

3. Public Hearing:

- San Benito Health Care District Redistricting: Election Code 22000-22001, Presentation Review, and Input on Revised District Boundary Map.

Mr. Doug Johnson presented and reviewed the draft maps of the San Benito Health Care District's boundary line change. He also provided supporting documentation reflecting the number of residents per proposed zone, and the deviation. He noted that the proposed District map closely aligns with the new districts for the County Board of Supervisors, but since the County and the District are not the same, the zones cannot align completely. The proposed zones that remained the same as the County were zone 1, 4, and 5. Zone 2 was the only change.

After Mr. Johnson's presentation, Director, Bill Johnson asked if there was any public comment regarding the proposed new District lines.

There was no public comment.

4. **Adjournment:**

There being no further special business or actions, the meeting was adjourned at 4:15 p.m.



Hazel Hawkins

MEMORIAL HOSPITAL

**SPECIAL MEETING OF THE BOARD OF DIRECTORS
SAN BENITO HEALTH CARE DISTRICT
SUPPORT SERVICES BUILDING, 2ND-FLOOR, GREAT ROOM
In-person and Video Conference**

THURSDAY, APRIL 14, 2022

MINUTES

Directors Present

Jeri Hernandez, Board Member
Mary Casillas, Board Member
Bill Johnson, Board Member (Absent)
Josie Sanchez, Board Member (Absent)
Rick Shelton, Board Member

Also, Present In-person/Video Conference

Steven Hannah, Chief Executive Officer
Mark Robinson, Chief Financial Officer
Barbara Vogelsang, Chief Clinical Officer
Laura Garcia, Executive Assistant
Heidi Quinn, District Legal Counsel
Anne Olsen, Legal Counsel

1. **Call to Order – Roll Call**

The special meeting was conducted in-person and via video conferencing and attendance was taken by roll call. Directors Hernandez, Casillas, and Shelton were present. A quorum was present and the special meeting was called to order at 10:03 a.m. by Director Hernandez.

2. **Public Comment:**

There was no public comment.

3. **Closed Session**

The Board of Directors went into Closed Session at 10:04 a.m. to discuss Conference With Real Property Negotiators, and Conference with Labor Negotiator.

4. **Reconvene Open Session/Closed Session Report**

The Board of Directors reconvened into Open Session at 10:43 a.m., Board President, Jeri Hernandez reported that in Closed Session the Board discussed Labor Negotiations. No Action was taken.

5. **Public Comment**

There was no public comment.

13.

6. **Reccomendations for Board Action**

Item: Consideration for Approval of RESOLUTION NO. 2022-06 OF THE BOARD OF DIRECTORS OF SAN BENITO HEALTH CARE DISTRICT APPROVING THE PURCHASE OF THE REAL PROPERTY LOCATED AT 190 MAPLE STREET, HOLLISTER, CALIFORNIA, AND AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO EXECUTE PURCHASE DOCUMENTS.

No public comment.

MOTION: The Board of Directors moved to approve RESOLUTION 2022-06 OF THE BOARD OF DIRECTORS OF SAN BENITO HEALTH CARE DISTRICT APPROVING THE PURCHASE OF THE REAL PROPERTY LOCATED AT 190 MAPLE STREET, HOLLISTER, CALIFORNIA, AND AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO EXECUTE PURCHASE DOCUMENTS with the amendment on number one (1) to state on the third paragraph, "Purchase Price as set forth in the Purchase Agreement or the Appraisal, whichever is lesser", and was seconded. Moved/Seconded/and Unanimously Carried. Ayes: Casillas, Shelton, Hernandez. (Roll Call)

Item: Consideration of Approval for RESOLUTION NO. 2022-07 OF THE BOARD OF DIRECTORS OF SAN BENITO HEALTHCARE DISTRICT APPROVING THE ADOPTION OF ADJUSTED BOUNDARIES FOR THE FIVE DISTRICT ZONES PURSUANT TO ELECTIONS CODE SECTION 22000-22001.

No public comment.

MOTION: The Board of Directors moved to approve RESOLUTION NO. 2022-07 OF THE BOARD OF DIRECTORS OF SAN BENITO HEALTHCARE DISTRICT APPROVING THE ADOPTION OF ADJUSTED BOUNDARIES FOR THE FIVE DISTRICT ZONES PURSUANT TO ELECTIONS CODE SECTION 22000-22001 and was seconded. Moved/Seconded/and Unanimously Carried. Ayes: Shelton, Casillas, Hernandez. (Roll Call)

7. **Adjournment:**

There being no further special business or actions, the meeting was adjourned at 10:48 a.m.



Hazel Hawkins MEMORIAL HOSPITAL

SPECIAL MEETING OF THE BOARD OF DIRECTORS SAN BENITO HEALTH CARE DISTRICT SUPPORT SERVICES BUILDING, 2ND-FLOOR, GREAT ROOM In-person and Video Conference

THURSDAY, APRIL 14, 2022

MINUTES

Directors Present

Jeri Hernandez, Board Member
Mary Casillas, Board Member
Bill Johnson, Board Member (Absent)
Josie Sanchez, Board Member (Absent)
Rick Shelton, Board Member

Also, Present In-person/Video Conference

Steven Hannah, Chief Executive Officer
Mark Robinson, Chief Financial Officer
Barbara Vogelsang, Chief Clinical Officer
Laura Garcia, Executive Assistant
Heidi Quinn, District Legal Counsel
Anne Olsen, Legal Counsel

1. **Call to Order – Roll Call**

The special meeting was conducted in-person and via video conferencing and attendance was taken by roll call. Directors Hernandez, Casillas, and Shelton were present. A quorum was present and the special meeting was called to order at 10:03 a.m. by Director Hernandez.

2. **Public Comment:**

There was no public comment.

3. **Closed Session**

The Board of Directors went into Closed Session at 10:04 a.m. to discuss Conference With Real Property Negotiators, and Conference with Labor Negotiator.

4. **Reconvene Open Session/Closed Session Report**

The Board of Directors reconvened into Open Session at 10:43 a.m., Board President, Jeri Hernandez reported that in Closed Session the Board discussed Labor Negotiations. No Action was taken.

5. **Public Comment**

There was no public comment.

15.

6. **Reccomendations for Board Action**

Item: Consideration for Approval of RESOLUTION NO. 2022-06 OF THE BOARD OF DIRECTORS OF SAN BENITO HEALTH CARE DISTRICT APPROVING THE PURCHASE OF THE REAL PROPERTY LOCATED AT 190 MAPLE STREET, HOLLISTER, CALIFORNIA, AND AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO EXECUTE PURCHASE DOCUMENTS.

No public comment.

MOTION: The Board of Directors moved to approve RESOLUTION 2022-06 OF THE BOARD OF DIRECTORS OF SAN BENITO HEALTH CARE DISTRICT APPROVING THE PURCHASE OF THE REAL PROPERTY LOCATED AT 190 MAPLE STREET, HOLLISTER, CALIFORNIA, AND AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO EXECUTE PURCHASE DOCUMENTS with the amendment on number one (1) to state on the third paragraph, "Purchase Price as set forth in the Purchase Agreement or the Appraisal, whichever is lesser", and was seconded. Moved/Seconded/and Unanimously Carried. Ayes: Casillas, Shelton, Hernandez. (Roll Call)

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No public comment.

MOTION: The Board of Directors moved to approve RESOLUTION NO. 2022-07 OF THE BOARD OF DIRECTORS OF SAN BENITO HEALTHCARE DISTRICT APPROVING THE ADOPTION OF ADJUSTED BOUNDARIES FOR THE FIVE DISTRICT ZONES PURSUANT TO ELECTIONS CODE SECTION 22000-22001 and was seconded. Moved/Seconded/and Unanimously Carried. Ayes: Shelton, Casillas, Hernandez. (Roll Call)

7. **Adjournment:**

There being no further special business or actions, the meeting was adjourned at 10:48 a.m.



MEMORIAL HOSPITAL
SKILLED NURSING FACILITIES
HOME HEALTH AGENCY

San Benito Health Care District

**MEDICAL EXECUTIVE COMMITTEE
CREDENTIALS REPORT
APRIL 20, 2022**

NEW APPOINTMENTS

PRACTITIONER	DEPT/SERVICE	STATUS	PROCTOR ASSIGNED
Bojedla, Sundeep DO	Medicine/Teleneurology	Provisional	
El-Akkad, Samih MD	Radiology/Teleradiology (statrad)	Provisional	
Kalanithi, Suman MD	Medicine/Teleneurology	Provisional	
Klein, Stefan MD	Surgery/Orthopedics (Upper Extremity)	Provisional	

REAPPOINTMENTS

PRACTITIONER	DEPT/SERVICE	STATUS	TERM
Apaydin, Aytac MD	Surgery/Urology	Courtesy	2 yr
Basse, Michael MD	Radiology/Radiology	Provisional to Active	2 yr
Febles, Taynet MD	Medicine/Infectious Disease	Active	2 yr
McLaren, Michael MD	Emergency/Emergency	Active	2 yr
Mohtashami, Shiva MD	Medicine/Clinic Family Medicine	Active	2 yr
Moser, Evan MD	Radiology/Radiology	Provisional to Active	2 yr
Mustoe, Thomas MD	Medicine/Cardiology	Consulting	2 yr
Nguyen-Ngo, Hue DO	Perinatal/Pediatrics	Affiliate	2 yr
Rupp, Richard MD	Radiology/Radiology	Provisional to Active	2 yr
Wulff, Kristen MD	Radiology/Radiology	Provisional to Active	2 yr

ADDITIONAL PRIVILEGES

PRACTITIONER	FIELD	SERVICE

ALLIED HEALTH – NEW APPOINTMENT

PRACTITIONER	FIELD	STATUS

AHP – REAPPOINTMENTS

PRACTITIONER	DEPT/SERVICE	STATUS	TERM
Tran, Olivia PA-C	Clinic	Current	2 yr

RESIGNATIONS/RETIREMENTS

PRACTITIONER	DEPT/SERVICE	CURRENT STATUS	COMMENT
Scherr, Stephen MD	Emerg/Emerg	Active	Resign–did not apply for reappointment

Rev: 2/16/2022

17.



Hazel Hawkins
MEMORIAL HOSPITAL

To: San Benito Health Care District Board of Directors
 From: Amy Breen-Lema, Director, Provider Services & Clinic Operations
 Date: April 12, 2022
 Re: All Clinics – March 2022

2022 Rural Health and Specialty Clinics' visit volumes

Total visits for March 2022 in all outpatient clinics =7,833

	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022
Sunset/Annex	1234	994	1102			
San Juan Bautista	394	283	397			
1st Street	915	752	1040			
4th Street	1458	1318	1544			
Barragan	698	656	768			
Totals	4699	4003	4851			
Specialty Clinics						
Orthopedic Specialty	374	334	517			
Multi-Specialty	730	377	807			
Primary Care Associates	1711	1418	1658			
Totals	2815	2429	2982			

- Clinic visits increased by 1,401 visits from last month.
- The community demand for COVID vaccine has dwindled down to just a few a week. Vaccine appointments continue to be offered through the clinics, as needed.
- Orthopedic Physician Assistant Caitlin Reid will join the Orthopedic Specialty clinic on a full-time basis in the late summer. She will provide outpatient clinic and surgical assistant services.



Hazel Hawkins MEMORIAL HOSPITAL

WILLIAM & INEZ MABIE SKILLED NURSING FACILITY

MARCH 2022

BOARD REPORT

March 16, 2022

To:
San Benito Health Care District
Board of Directors

From:
Sherry Hua, RN, MSN, DON for William & Inez Mabie SNF

I. Management Activities:

1. Census is up in both SNFs, we have been very busy accommodating all new admissions.
2. Our SNF staff has been working very hard on admitting all SNF short term rehab patients.

II. In-services for the month of March:

1. 3/15 **Chronically Ill: Chronic Pain Management**
Mandatory All LN, CNA & Activity Staff
2. 3/29 **Disaster Preparedness & Emergency Response; Disaster Drill**
Mandatory All Staff

III. Census Statistics for February:

Statistics:	2022	2021
Total Number of Admissions:	9	7
Number of Transfers from HHH:	8	7
Number of Transfers to HHH:	1	1
Number of Deaths:	1	1
Number of Discharges:	3	3
Total Discharges:	4	4
Total Census Days:	1243	1089

Note: Transfers are included in the number of admissions and discharges.

Deaths are included in the number of total discharges. Total census excludes bed hold days.

Total Discharged by Payer Status Category:	
Medicare:	1
Medicare MC:	0
Medical:	2
Medical MC:	0
Private (self pay):	1
Insurance:	0
Total:	4

Total Patient Days by Payer Status Category:	
Medicare:	156
Medicare MC:	0
Medi-Cal:	1014
Medi-Cal MC:	0
Private:	73
Insurance:	0
Bed Hold/LOA	4
TOTAL:	1247
Average Daily Census	44.54

IV. Palliative Care Referral Statistics for February:

Referral Sources:	
New Referrals	13
Acute Referrals	13
Southside Referrals	0
Northside Referrals	0

Patients Served	36
Patients Discharged	3
Patients Deceased	6
Grief Support	18
Total Patient Visits	124



Hazel Hawkins

MEMORIAL HOSPITAL

MABIE NORTHSIDE SKILLED NURSING FACILITY

APRIL 2022

BOARD REPORT

APRIL, 2022

To:

San Benito Health Care District
Board of Directors

From:

Sherry Hua, RN, MSN, DON for Mabie Northside SNF

1. Management Activities

1. Continue to maintain high census, in high 80's daily average.
2. Continue to be ranked 5 – star facility from CMS 5 – star rating, facility working Hard to improve quality measures.
3. Working on readiness for unannounced Annual Survey from California Department of Public Health.

2. In-services for the month of April 2022

1. Theft and Loss of Residents Personal Property, Review of Infection Control and Covid – 19 Mitigation Plan
2. Chocking Prevention and Intervention
3. Fire Prevention and Safety, Covid - 19 Mitigation Plan Infection Control and Prevention



MEMORIAL HOSPITAL
CONVALESCENT HOSPITAL
HOME HEALTH AGENCY

San Benito Health Care District

**Mabie Northside Skilled Nursing Facility
Monthly Reports**

Admissions and Discharges

March 2022

Total Number of Admissions	12
Number of Transfers from HHH	12
Number of Transfers to HHH	3
Number of Deaths	1
Number of Discharges	8
Total Census Days (excludes Bed Holds)	1,270
Total Discharges	9

Note: Transfers are included in the number of admissions and discharges.
Deaths are included in the number of Total Discharges.

**TOTAL PATIENT DAYS BY PAY
STATUS CATEGORY:**

**TOTAL DISCHARGES BY
PAY STATUS CATEGORY:**

MEDICARE	7
MEDICARE MC	0
MEDI-CAL	0
MEDI-CAL MC	0
PRIVATE (SELF PAY)	1
INSURANCE	0
TOTAL	8

MEDICARE	185
MEDICARE MC	9
MEDI-CAL	1,043
MEDI-CAL MC	0
PRIVATE (SELF PAY)	33
INSURANCE	0
BEDHOLD /LOA	2
WORKERS COMP	0
TOTAL	1,272

# days	Tot. Census	Average
31	1,272	41.03

24.



Hazel Hawkins

MEMORIAL HOSPITAL

To: San Benito Health Care District Board of Directors

From: Anita Frederick, Administrator, San Benito Home Health Care

Date: April 13, 2022

HOME HEALTH STATS

	December 2021	January 2022	February 2022	March 2022
Total Admissions	44	39	46	40
Total Home Visits	556	513	581	622
Census / Total Patients	86	78	84	76

REFERRAL SOURCES

	December 2021	January 2022	February 2022	March 2022
Hazel Hawkins	38%	57%	47%	35%
Other Hospitals	27%	10%	15%	7%
Southside SNF	7%	10%	2%	18%
Northside SNF	2%	0%	2%	8%
Other SNFs	2%	0%	4%	5%
M.D. / Clinics	24%	23%	30%	27%

PAYOR REFERRAL SOURCE

	December 2021	January 2022	February 2022	March 2022
Medicare	76%	75%	72%	72%
PVT	12%	12%	4%	8%
Medicare Managed	12%	11%	11%	15%
Medi-Cal	0%	2%	13%	5%
Workers Comp	0%	0%	0%	0%

*PAYOR SOURCE OF VISITS MADE

	December 2021	January 2022	February 2022	March 2022
Medicare	65%	77%	77%	71%
Medi-Cal	2%	5%	5%	6%
Private	20%	5%	7%	9%
Managed Medicare	13%	13%	11%	14%
Workers Comp	0%	0%	0%	0%

25



Hazel Hawkins

MEMORIAL HOSPITAL

QAPI PROJECTS

	December 2021	January 2022	February 2022	March 2022
Management of Complaints				Developed
Medication Reconciliation				Developed
Expired Supplies				Developed
Decrease Hospitalization				Developed
Reduction of Falls	13 Falls	14 Falls	9 Falls	15 Falls



Hazel Hawkins
MEMORIAL HOSPITAL

To: San Benito Health Care District Board of Directors
From: Bernadette Enderez, Director of Laboratory Services
Date: April 2022
Re: Laboratory

=====

Updates:

1. Service/Outreach
 - Planning stage for implementing a mobile phlebotomy program
 - Refresh project for Sunnyslope and Mc Cray draw station in process

2. Covid Testing
 - Period: March 2022
 - Total Samples tested: 3282
 - Positivity Rate: 1.61%

3. New Tests/Analyzers
 - Performed site visit on the proposed chemistry analyzer with automation in Tacoma General Hospital
 - Completed meditech test build for INR point of care test. Training and implementation date to follow.
 - Vaginitis Panel and Automated Urinalysis testing implemented.

4. Quality Assurance/Performance Improvement Activities
 - Sunquest Master Agreement submitted for contract review.
 - Purchased handheld devices were received however, the printers were back-ordered. Implementation delayed due to printers.

5. Laboratory Statistics
 - See attached report

MAIN LABORATORY													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2020	1019	840	799	602	801	875	1138	925	903	1080	942	1059	10983
2021	891	739	1020	939	955	1058	1080	1272	1563	1504	1491	1584	14096
2022	2035	1336	1506										

HHH EMPLOYEE HEALTH WEEKLY COVID TEST (INCLUDING SNF_NEW SNF LOCATION ONLY)													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2020							89	478	725	560	565	2599	5016
2021	1888	1566	1443	1110	1031	1122	1045	1656	2143	1695	1842	2458	18999
2022	2987	2136	1915										

MC CRAY LAB													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2020	1074	1019	941	921	1143	1125	1111	1028	1061	1260	999	1073	12755
2021	1263	1274	1394	1125	1119	1193	1165	1248	1192	1187	1100	1099	14359
2022	1230	1044	1206										

SUNNYSLOPE LAB													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2020	671	652	424	2	135	472	437	426	463	498	377	470	5027
2021	699	601	624	590	479	636	553	613	580	574	462	487	6898
2022	536	511	632										

ER AND ASC													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2020	1199	1034	943	931	909	1163	1909	1490	1145	1114	1186	1186	14209
2021	1628	1162	1126	1077	1083	1089	1174	1415	1272	1139	1059	1279	14503
2022	1434	839	1040										

TOTAL OUTPATIENT													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2020	3963	3545	3107	2456	2988	3635	4684	4347	4297	4512	4069	6387	47990
2021	6369	5342	5607	4841	4667	5098	5778	6204	6750	6750	5945	6907	70258
2022	8222	5866	6299										

TOTAL INPATIENT (ICU,MEDSURG,OB,SNF)													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2020	443	409	412	353	473	508	814	700	494	442	653	1146	6847
2021	1116	1053	603	654	705	751	761	803	791	986	874	1301	10398
2022	1311	1102	945										

LABORATORY DEPARTMENT

REQUISITION STATISTICS

Bernadette Enderes
 Director of Laboratory Services

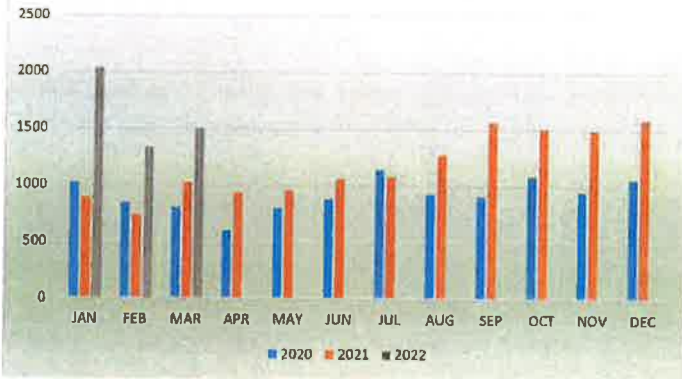
Michael McGinnis, M.D.
 Medical Director



Hazel Hawkins
 MEMORIAL HOSPITAL



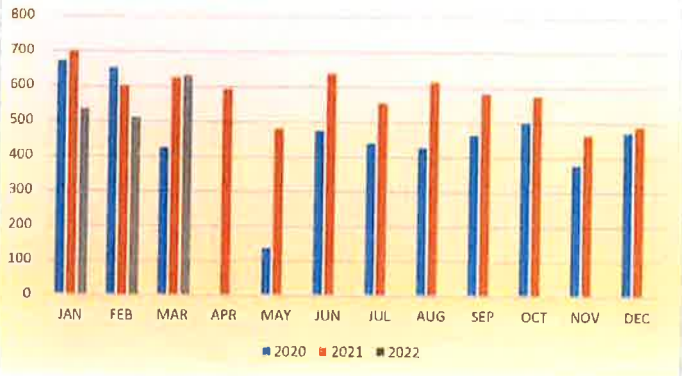
MAIN LAB OUTPATIENT STATISTICS



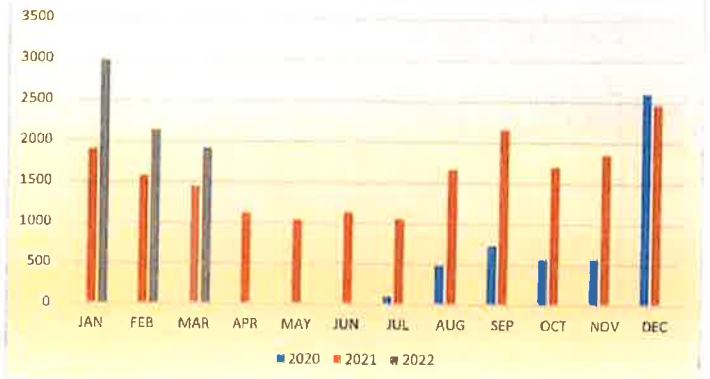
MC CRAY OUTPATIENT STATISTICS



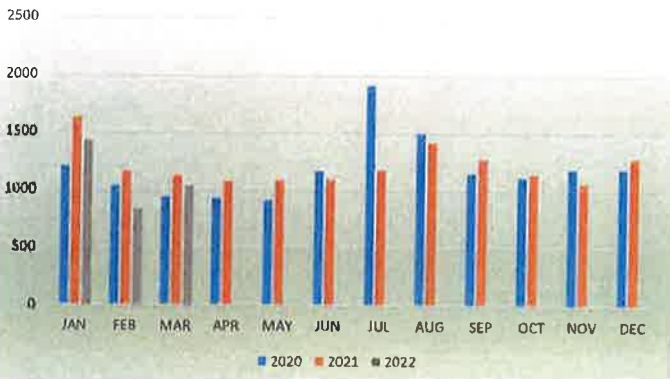
SUNNYSLOPE LAB STATISTICS



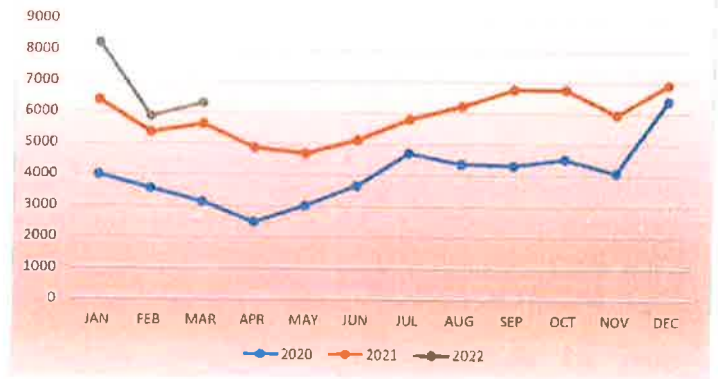
HHH EMPLOYEE COVID19 SURVEILLANCE STATISTICS



ER AND ASC LAB STATISTICS



OUTPATIENT LAB STATISTICS



Hazel Hawkins
MEMORIAL HOSPITAL

LABORATORY DEPARTMENT

OUTPATIENT STATISTICS

Bernadette Enderez
Director of Laboratory Services

Michael McGinnis, M.D.
Medical Director

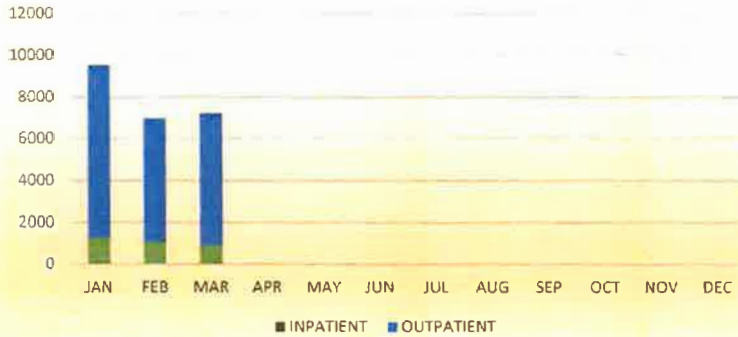
29.

INPATIENT VS OUTPATIENT LABORATORY STATISTICS

YR 2022														
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	
INPATIENT	1311	1102	945										3358	INPATIENT
OUTPATIENT	8222	5866	6299										20387	OUTPATIENT

YR 2021														
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	
INPATIENT	1116	1053	603	654	705	751	946	803	791	986	874	1301	10583	INPATIENT
OUTPATIENT	6369	5342	5607	4841	4667	5098	5778	6204	6750	6750	5954	6907	70267	OUTPATIENT

YR 2022 INPATIENT VS OUTPATIENT STATS



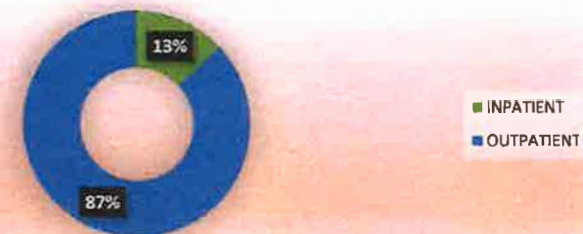
YR 2022 INPATIENT VS OUTPATIENT TOTALS



YR 2021 INPATIENT VS OUTPATIENT STATS



YR 2021 INPATIENT VS OUTPATIENT TOTALS



30.

PATIENT ENGAGEMENT | SATISFACTION

- Rounding & Facilitating
Care • Communication • Dietary • Medication • Visitation • Wait Time Concerns • Transition of Care Concerns
- Press Ganey Comments and Results Distribution to Directors
- Pregnancy to Postpartum Taskforce (Branding & Materials)
- Diagnostic Imaging Patient Rescheduling Root Cause Analysis
- Labor and Delivery/Birth Center: Tour Video, Educational APP Development, New Educational Materials .

COMMUNITY ENGAGEMENT

Employees:

- Hawkins Happenings
- Employee of the Month
- Monthly Birthday Celebration
- Department Recognition
- Patient Satisfaction Training with Patient Access Team
- Preparing for Volunteer Week, Nurses Week and Hospital/SNF Weeks

Physicians / Providers

- Physician's Advisory Council
- Pinnacle Health and Orthopedics
- PCP Directory for Registration Clerks
- Doctors Day

Public:

- San Benito County Business Council Participation
- San Benito County Wellness Coalition
- Migrant Worker Health Access Survey
- Community Services and Employee Training
- Closing the Press Ganey Survey loop with CEO acknowledgment
- Healthy Mothers Healthy Babies
- Grief Yoga
- Dear Neighbor Letter Roof Removal & Replacement



MARKETING

- Social Media Postings:
- Birth Center Testimonial Videos
- Birth Center Tour video
- KSBW - Hospital commercial highlighting all clinics and service lines.
- Refreshed Corporate Branded Portfolio and Note Card
- Annual Report Design
- Media Release - COO
- Flyer to physicians introducing new Home Health Staff

SOCIAL MEDIA POSTINGS

March 13, 2022; to April 15, 2022 reached

People reached: 26,030

Post engagements: 9,926

New page followers: 37

Total page followers: 2,262

Uploads ▶ PLAY ALL

					
A Virtual Tour: The Hazel Hawkins Memorial Hospital... 19 views · 8 days ago	An OB Patient Testimonial 27 views · 3 weeks ago	An OB Patient Testimonial (Spot 3) 30 views · 3 weeks ago	An OB Patient Testimonial (Spot 2) 40 views · 3 weeks ago	Ralph Armstrong, DO, Recruiting for OB/GYN In... 91 views · 4 weeks ago	CEO Steve Hannah Recruiting for OB/GYN In 2022 88 views · 4 weeks ago

BUSINESS DEVELOPMENT

- OB/GYN Physician Recruitment Video & Sale's Sheet Production
Bithcenter@HazelHawkins.com
- Coordinated Provider Introductions with Nick Gabriel, DO, General Surgeon
- Established, WeCare@HazelHawkins.com
- Pinnacle Health Salinas Site Visit
- Admit, Discharge and Transfer communication improvement Process Task Force
- Community Health Center - promotional items , common phone line and tree development. Established Myclinc@HazelHawkins.com





TO: San Benito Health Care District Board of Directors
FROM: Liz Sparling, Foundation Director
DATE: April 2022
RE: Foundation Report

The Hazel Hawkins Hospital Foundation Board of Trustees met on Thursday, April 14 for their monthly meeting. The meeting was available by hybrid too and we had three Board members that were able to Zoom in.

Financial Report	March
1. Income	\$ 6,523.63
2. Expenses	\$ 143,932.52
3. New Donors	0
4. Total Donations	128

Approved Allocations

1. There were no allocations on the agenda.

Directors Report

- Our All for 1 Employee Giving Campaign is underway and we already have 51 employees pledging \$42,212.
- I have met with Mary McCullough and Jeri Hernandez regarding a refresh in the front garden area by the flagpole and the project is underway. Mary is directing all the funds that were donated in memory of her late husband Gerald to this project.
- The Northside Nurses station will be completed soon. This is the final component of our Mabie Makeover Campaign at Northside.
- The Blinds in the Horizon room funded by the Foundation have been installed.
- We put in order in for 8 bricks for the courtyard and they will be delivered next week.
- We received an extension for our grant report for the Monterey Peninsula Foundation Grant until June as the team no collecting data for our report. Mike Egbert, the Department Director is thrilled with the new EKG equipment and streamlining of paperwork.
- Our FLEX grant report for the Diabetes Education Program report has been extended to July in order to collect more data and have more in person classes in the kitchen.
- We submitted our new application for the Hospice Giving Foundation Grant that funds the Palliative Care Program. We have a site visit in May and the grant awardees should be announced the first of June.
- There is a new grief yoga class on Tuesday nights from 5:30 to 6:30pm in the Horizon Room. It is free to the public. Sunny Underwood the Palliative Care Coordinator instructs the class. We have received positive feedback from the attendees. It is a collaboration between, Heal Together, HHMH and HHH Foundation.

Scholarship Committee

The 2022 Scholarship Committee has received 24 applications. Over the next couple weeks, the Committee will review the applications and meet at the end of April to select the recipients.

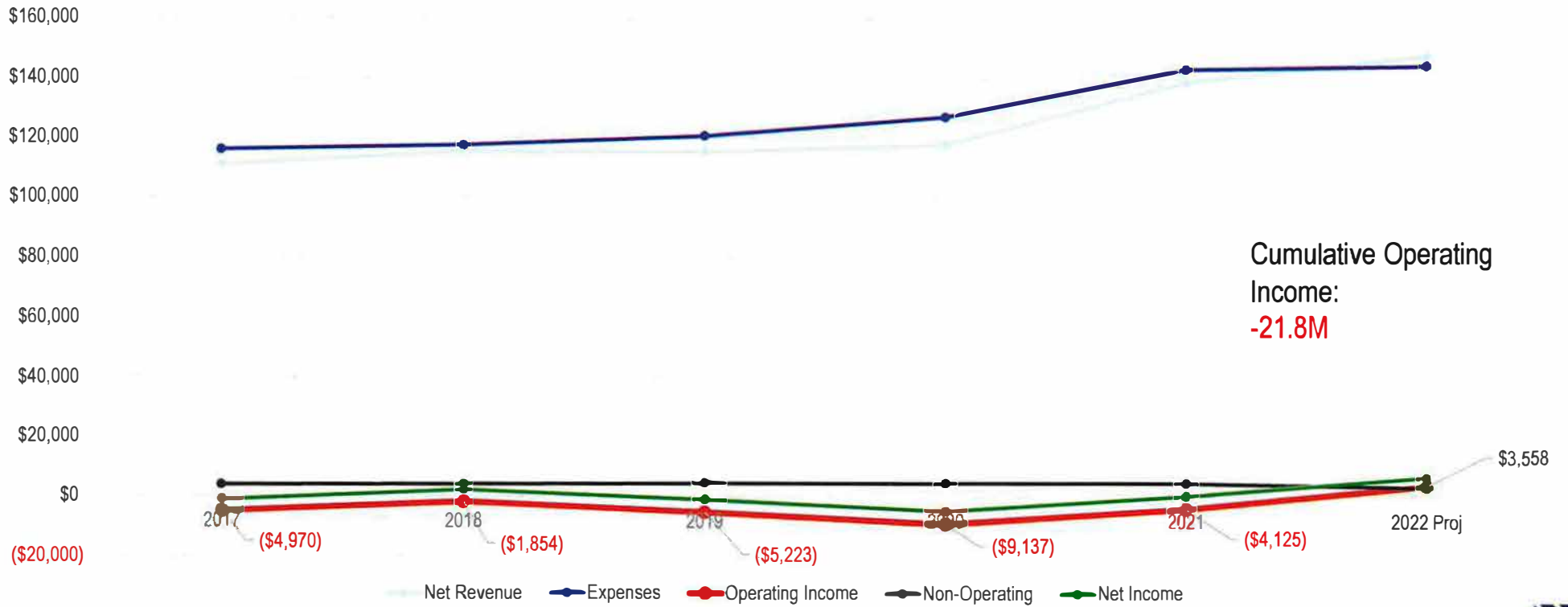
Dinner Dance Committee

The Dinner Dance Committee met and went over many different options for an in-person event this year. However, with San Juan Oaks not open, there is very limited venues that could fit the amount of people we have or the places that can, the rental fees for all the items needed were almost half our profit. We have decided to do another drive through dinner this year with options that you can get out and socialize, have appetizers, a wine and beer tasting. Our Committee is committed to making this event a success again this year.

37.

HMH Financial Trends

in 000's



24

2020 Benchmark Comparison

2020 Comparison to CA Hospitals Fiscal Year 2020		Revenues/Expenses per Adjusted Patient Day					
	Hazel Hawkins Memorial Hospital	Best Comparable Non-System Facilities	Broader Comparison Group	Variance to Best Comparables		Variance to Broader Comparison Group	
Gross Patient Revenue	\$ 2,537.05	\$ 2,485.48	\$ 2,763.20	\$ 51.57	\$ 6,029,049	\$(226.15)	\$ (26,439,197)
Deductions from Revenue	\$ 1,644.99	\$ 1,522.77	\$ 1,689.12	\$ 122.22	\$ 14,288,740	\$ (44.13)	\$ (5,159,238)
Net Patient Revenue	\$ 892.06	\$ 962.71	\$ 1,074.08	\$ (70.65)	\$ (8,259,691)	\$(182.02)	\$ (21,279,958)
Other Operating Revenue	\$ 108.39	\$ 70.72	\$ 58.28	\$ 37.67	\$ 4,404,000	\$ 50.11	\$ 5,858,360
Total Operating Revenue	\$ 1,000.45	\$ 1,033.43	\$ 1,132.36	\$ (32.98)	\$ (3,855,692)	\$(131.91)	\$ (15,421,598)
Expenses							
Salaries & Wages	\$ 419.10	\$ 384.92	\$ 407.03	\$ (34.18)	\$ (3,995,984)	\$ (12.07)	\$ (1,411,104)
Employee Benefits	\$ 234.24	\$ 151.27	\$ 150.12	\$ (82.97)	\$ (9,700,023)	\$ (84.12)	\$ (9,834,469)
Physician Pro. Fees	\$ 122.20	\$ 92.15	\$ 77.46	\$ (30.05)	\$ (3,513,146)	\$ (44.74)	\$ (5,230,553)
Other Pro. Fees	\$ 34.88	\$ 47.59	\$ 47.93	\$ 12.71	\$ 1,485,926	\$ 13.05	\$ 1,525,676
Supplies	\$ 91.18	\$ 115.09	\$ 110.27	\$ 23.91	\$ 2,795,318	\$ 19.09	\$ 2,231,812
Purchased Services	\$ 92.66	\$ 105.91	\$ 164.28	\$ 13.25	\$ 1,549,058	\$ 71.62	\$ 8,373,094
Depreciation	\$ 35.63	\$ 49.32	\$ 42.41	\$ 13.69	\$ 1,600,498	\$ 6.78	\$ 792,650
Leases & Rentals	\$ 15.24	\$ 14.58	\$ 18.53	\$ (0.66)	\$ (77,161)	\$ 3.29	\$ 384,634
Insurance	\$ 2.32	\$ 7.86	\$ 7.95	\$ 5.54	\$ 647,681	\$ 5.63	\$ 658,203
Interest	\$ 15.24	\$ 16.47	\$ 19.81	\$ 1.23	\$ 143,799	\$ 4.57	\$ 534,279
All Other Expenses	\$ 26.49	\$ 50.89	\$ 60.04	\$ 24.40	\$ 2,852,604	\$ 33.55	\$ 3,922,331
Total Operating Expenses	\$ 1,089.18	\$ 1,036.05	\$ 1,105.83	\$ (53.13)	\$ (6,211,428)	\$ 16.65	\$ 1,946,551
Operating Income	\$ (88.73)	\$ (2.62)	\$ 26.53	\$ (86.11)	\$ 2,355,737	\$(115.26)	\$ (17,368,150)
Non-Operating Income/Expense	\$ 48.93	\$ 80.91	\$ 86.74	\$ (31.98)	\$ (3,738,782)	\$ (37.81)	\$ (4,420,367)
Net Income	\$ (39.80)	\$ 78.29	\$ 113.27	\$(118.09)	\$ (1,383,045)	\$(153.07)	\$ (21,788,517)
Salaries & Wages (% Net Rev)	41.9%	37.2%	35.9%				
Benefits Load (% Salaries & Wages)	55.9%	39.3%	36.9%				



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2020 Benchmark Comparison

2020 Comparison to CA Hospitals Fiscal Year 2020			
	Hazel Hawkins Memorial Hospital	Best Comparable Non-System Facilities	Broader Comparison Group
Hours per Adjusted Patient Day			
Management & Supervision	0.85	1.09	1.14
Technical & Specialist	1.77	2.06	2.11
Registered Nurses	1.63	1.81	1.95
Licensed Voc. Nurses	0.32	0.44	0.59
Aides & Orderlies	1.10	1.04	1.26
Clerical & Other Admin.	1.42	2.13	1.84
Environ. & Food Services	0.92	0.95	0.99
All Other Employees	0.31	1.00	0.84
Total Productive Hours	8.32	10.52	10.72
Total Paid Hours	9.95	12.09	12.31
<i>% Non Productive</i>	16.4%	13.0%	12.9%
Patient Days	35,895	24,474	21,078
General Acute	4,267	3,189	3,172
Psych	-	-	584
Rehab	-	-	-
LTC	31,628	21,285	17,322
<i>% LTC</i>	88.1%	87.0%	82.2%
Adjusted Patient Days	116,910	72,932	54,614

Source: HCA

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2020 Benchmark Comparison

Best Comparable Non-System Facilities	Broader Comparison Group
BARTON MEMORIAL HOSPITAL	ALAMEDA HOSPITAL
CENTRAL VALLEY SPECIALTY HOSPITAL	BARTON MEMORIAL HOSPITAL
EASTERN PLUMAS HEALTH CARE	BEAR VALLEY COMMUNITY HOSPITAL
GEORGE L. MEE MEMORIAL HOSPITAL	CATALINA ISLAND MEDICAL CENTER
HAZEL HAWKINS MEMORIAL HOSPITAL	CENTRAL VALLEY SPECIALTY HOSPITAL
KERN VALLEY HOSPITAL DISTRICT	CHILDREN'S HEALTHCARE ORGANIZATION OF NO CA - PEDIATRIC HOSP
LOMPOC VALLEY MEDICAL CENTER	EASTERN PLUMAS HEALTH CARE
MAYERS MEMORIAL HOSPITAL	GEORGE L. MEE MEMORIAL HOSPITAL
MODOC MEDICAL CENTER	HAZEL HAWKINS MEMORIAL HOSPITAL
OAK VALLEY HOSPITAL DISTRICT	HEALDSBURG DISTRICT HOSPITAL
OJAI VALLEY COMMUNITY HOSPITAL	HEALTHBRIDGE CHILDREN'S HOSPITAL - ORANGE
ORCHARD HOSPITAL	JEROLD PHELPS COMMUNITY HOSPITAL
RIDGECREST REGIONAL HOSPITAL	JOHN C. FREMONT HEALTHCARE DISTRICT
SONOMA VALLEY HOSPITAL	KERN VALLEY HOSPITAL DISTRICT
TAHOE FOREST HOSPITAL	LOMPOC VALLEY MEDICAL CENTER
	MAYERS MEMORIAL HOSPITAL
	MODOC MEDICAL CENTER
	MOUNTAINS COMMUNITY HOSPITAL
	OAK VALLEY HOSPITAL DISTRICT
	OJAI VALLEY COMMUNITY HOSPITAL
	ORCHARD HOSPITAL
	PACIFICA HOSPITAL OF THE VALLEY
	POMERADO HOSPITAL
	RIDGECREST REGIONAL HOSPITAL
	SENECA HEALTHCARE DISTRICT
	SONOMA VALLEY HOSPITAL
	SOUTHERN INYO HOSPITAL
	SURPRISE VALLEY COMMUNITY HOSPITAL
	TAHOE FOREST HOSPITAL
	TRINITY HOSPITAL
	WEST COVINA MEDICAL CENTER



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Hazel Hawkins MEMORIAL HOSPITAL

SAN BENITO HEALTH CARE DISTRICT

Mission Statement - The San Benito Health Care District is a public agency that serves as a responsive, comprehensive health care resource for its patients, physicians, and the health care consumers of the community.

Vision Statement - San Benito Health Care District is committed to meeting community health care needs with quality care in a safe and compassionate environment.

CEO's Administrative Report – April 28th, 2022

To: San Benito Health Care District Board of Directors

COVID-19 Pandemic Surge

I will provide a verbal update on the infection rate, hospitalizations, and the vaccine initiative at the Board meeting ([COVID – 19 online data](#)).

- CDC data and San Benito County data

Administrative General Updates

Organization Chart:

The organizational chart has been updated to reflect a “bottom-up” format as we have discussed in the past. A copy of the revised format is behind the CEO report in your Board packet. This new format is in line with how hospitals such as HHMH are structured with the Governing Board shown at the bottom, the Administrative team above the Board supporting the Department Directors, and then all of the staff. Currently, this chart is in DRAFT form and is for discussion purposes.

I have reviewed the upside-down organizational chart with leadership, MEC, and presented the concept at the recent employee Town Hall meetings. So far, it has been well received. If the Board approves the new format at an upcoming meeting, it can become the official organizational chart, or the existing top-down one can be the official organizational chart and I can continue to use the new one for educational purposes only.

Administration Dashboard:

Please find the newly developed Administrative Dashboard included on the final page of the CEO report.

I and other members of our team will discuss the various metrics along with MTD and YTD results at the Board meeting.



Hazel Hawkins

MEMORIAL HOSPITAL

Organizational Leadership:

Mary Casillas has been chosen as the Chief Operations Officer, Vice President of Ambulatory Services for HHMH. Her start date with the District in this new role will be May 31st. As of Monday, April 18th, she has resigned from the District Board. Jeri Hernandez and I along with Laura Garcia and Heidi Quinn, District Counsel have been working through a plan and associated timeline for posting the vacancy, interviewing interested and qualified candidates, and preparing for the Board to potentially appoint a replacement for the remainder of Mary's term.

Mario Quintana was chosen as the Director of Human Resources and started earlier in April. Mario has strong ties to Hollister and the region and brings both a military background along with extensive human resources experience and training in industries outside of healthcare. He is passionate about the new industry he is joining and adding strong value already in the Director of HR role.

Town Hall Sessions:

We held four 45-minute Town Hall sessions with employees on April 20th to discuss the hospital's mission, the master planning work that occurred over the past 1.5 years and the priority facility and infrastructure need related to the population growth within the District and to the State seismic mandates. About 80 employees participated in the sessions. In addition, a separate session was scheduled for the business representatives of the four unions involved with HHMH on April 22nd to share the same information, and both CNA and NUHW participated.

SBHCD Master Plan:

Thomas Yates has completed the financial modeling scope of work completing this phase of the master planning. He is now providing benchmarking data from the publically available OSHPD/HCAI database for the negotiating team related to compensation, benefits, and other comparison metrics. Thomas is working in this capacity under an hourly arrangement.

Per previous leadership discussions, we are likely to need the assistance of a strategy consultant to further assess the Special Healthcare District structures, which have been developed in other more complex districts to further the mission fulfillment of those organizations.

Legal Counsel District activities:

Heidi Quinn of Noland, Hamerly, Etienne & Hoss has been engaged as the new District general counsel. She has been very helpful in providing legal guidance on the Board vacancy due to Mary Casillas' resignation from the Board and other administrative legal matters.



Hazel Hawkins MEMORIAL HOSPITAL

Medical Staff updates

Provider Agreements/Updates:

The previous two offers to join HHMH’s orthopedic practice were declined for various reasons not related to HHMH. We have extended an offer to another orthopedic surgeon already in the Monterey region and should know within a week or two if it is accepted.

Legislative, Community, and Regional Activities

Community/Public Health:

The weekly Zoom update with public health related to COVID – 19 management has now reverted to a monthly schedule.

Legislative Collaboration Efforts:

No update

CEO HHMH/Community Activities:

- Hospital Rounding – Daily
- Public health – Monthly
- San Benito Business Council – Apr 7th
- HHH Auxiliary Reception – April 20th

CEO Regional/National Activities:

- ACHD CEO Roundtable – Apr 7th
- DHLF CEO/CFO Meeting – Apr 20th

Sincerely,

Steven Hannah

Steven M. Hannah, MHA
Chief Executive Officer

Acronyms

ACHD	Association of California Hospital Districts
ACO	Accountable Care Organization
APP	Advanced Practice Practitioners (FNP and PA)
AFE	*Acronym Free Environment
ASC	Ambulatory Surgery Center
BBK	Best, Best, and Krieger Law Firm



Hazel Hawkins

MEMORIAL HOSPITAL

CAH	Critical Access Hospital
CCAHN	California Critical Access Hospital Network (CHA)
CDC	Center for Disease Control
CDPH	California Department of Public Health
CEO	Chief Executive Officer
CFO	Chief Finance Officer
CHA	California Hospital Association
CHNA	Community Health Needs Assessment (Not applicable to Districts)
CIN	Clinically Integrated Network
CMI	Case Mix Index (CMS acuity measure)
CMMI	Centers for Medicare and Medicaid Innovation CMO Chief Medical Officer
CMS	Centers for Medicare and Medicaid (HCFA from the old days)
CNE	Chief Nurse Executive
COO VP AS	Chief Operating Officer, Vice President of Ambulatory Services
COS	Chief of Staff (Medical)
COVID – 19	Coronavirus SARS-CoV-2
CY	Calendar Year
DHLF	District Hospital Leadership Forum
DPM	Doctor of Podiatry Medicine
ED	Emergency Department
FMV	Fair Market Value
FNP	Family Nurse Practitioner
FQHC	Federally Qualified Health Center
FY	Fiscal Year
HCA	Hospital Corporation of America
HCP	Healthcare personnel
HHMH	Hazel Hawkins Memorial Hospital
HIPPA	Health Information Privacy and Portability Act
HIT	Health Information Technology
HOPD	Hospital Outpatient Department
HPF	Hospital Provider Fee Program
HR	Human Resources
ICU	Intensive Care Unit
IPA	Independent Physician Association
LLP	Limited Liability Partnership
Locum Tenens	Temporary physician – “in place of another”
LOI	Letter of Intent
MACRA	CMS-Medicare Access & CHIP Reauthorization Act of 2015 MAP
MAP	Management Action Plan
MD	Medical Doctor
MGMA	Medical Group Management Association
MS & Med Surg	Medical Surgical Unit
MIPs	CMS-Merit Based Incentive Payment System
MOB	Medical Office Building
MOR	Management Operating Review
MOU	Memorandum of Understanding
OR	Operating Room
OSHPD	Office of Statewide Health Planning and Development
P&L	Profit and Loss
PA	Physician Assistant
PC	Professional Corporation



Hazel Hawkins

MEMORIAL HOSPITAL

PCP	Primary Care Provider
PHO	Physician Hospital Organization
PPS	Prospective Payment System
PR	Public Relations
PSA	Professional Services Agreement
Q1, Q2, etc.	Quarter 1, quarter 2, etc.
QIP	Quality Incentive Program
RA	Recruitment Agreement
RFI	Request for Information
RFP	Request for Proposal
RHC	Rural Health Clinic
SNF	Skilled Nursing Facility
SPC	Structural Performance Category
TBD	To be Determined
TJC	The Joint Commission (formerly JACHO)
TPA	Third Party Administrator
USACS	US Acute Care Solutions
VEP	Pinehurst Hospitalist Medical Group d/b/a VEP Healthcare
VP	Vice President



San Benito Health Care District
 Hazel Hawkins Memorial Hospital
 April 28, 2022

Description	Target	Rolling 12 month March
Overall Rating of the Hospital	77%	72.34 ↑
Likelihood to Recommend the Hospital	75%	67.25 ↓
CMS 30-Day All Cause Readmission Rate	11%	11.09 ↑
Surgical Site Infections (SIR)	1.00	< 1.00

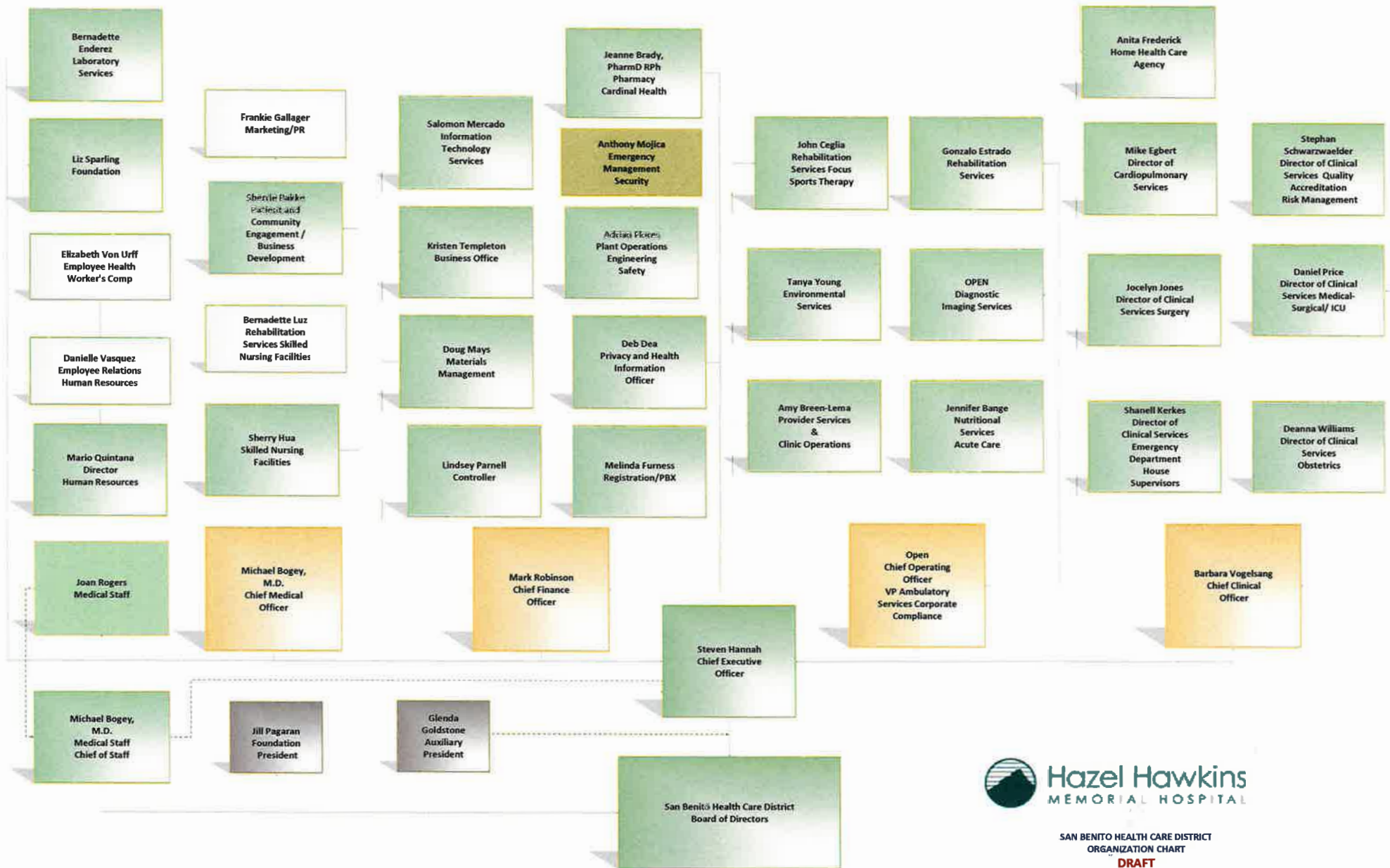
Description	Target	MTD Actual	YTD Actual	YTD Target
Average Daily Census - Acute	15.68	20.81	21.14	14.08
Average Daily Census - SNF	84.00	86.45	80.56	81.99
# of Surgery Cases	254	181	1448	2,077
EBIDA %	1.98%	7.28%	6.60%	3.24%
Operating Margin	-1.87%	3.46%	2.38%	-1.44%
Met or Exceeded Target				
Within 10% of Target				
Not Within 10%				

Note: Proposed targets for "Overall Rating of the Hospital" and "Likelihood to Recommend the Hospital" are based on the 50th percentile of Small Hospitals < 50 Beds in the Press Ganey Database.

SIR = The Standardized Infection Ratio compares the actual number of Hospital Acquired Infections to the predicted number of infections. A SIR of 1 means that the actual number is equal to the predicted number.

SIR = July - Dec 2021 rate. SSI SIR is calculated by NHSN every 6 months.

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SAN BENITO HEALTH CARE DISTRICT
 ORGANIZATION CHART
DRAFT

44.

San Benito Health Care District
Finance Committee Minutes
April 21, 2022

Zoom Meeting - 5:00pm

Present: Jeri Hernandez, Board President
Rick Shelton, Board Treasurer
Steven Hannah, Chief Executive Officer
Mark Robinson, Vice President-Finance\Support Services
Barbara Vogelsang, Chief Clinical Officer
Lindsey Parnell, Controller

Public: None

CALL TO ORDER

The meeting of the Finance Committee was called to order at 5:02pm.

I. FINANCIAL STATEMENTS

A. March 2022

The Financial Statements for March 2022 were presented for review. For the month ending March 31, 2022, the District's Net Surplus (Loss) is \$701,428 compared to a budgeted Surplus (Loss) of (\$41,766). The District exceeded its budget for the month by \$743,194.

For the YTD ending March 31, 2022, the District's Net Surplus (Loss) is \$4.9 million compared to a budgeted Surplus (Loss) of \$791,851. The District exceeded its budget YTD by \$4.1 million.

Acute discharges were over budget for the month by 31 discharges or 19%. The Average Daily Census was 20.81 compared to a budget of 15.68. The average length of stay was 3.38. The Acute I/P gross revenue was over budget by \$2.1 million while O/P services gross revenue was over budget by \$3.0 million or 16%. Inpatient ER visits were over budget by 44 visits while ER O/P visits were below budget by 321. The Rural Health Clinics treated 4,842 patients (includes 773 visits at the Diabetes Clinic) while the other clinics treated 2,983 outpatients. Other Operating revenue exceeded budget by \$759,843 due mainly to the District receiving \$731,925 for the QIP 3.5 period from July 1st through December 31, 2020.

Operating expenses were over budget by \$546,598 due mainly to variances in: Registry by \$390,383 due to medical leaves for employees and Supplies by \$128,666. Non-operating Revenue was under budget by \$9,324 due to donations not meeting budget.

The Skilled Nursing Facilities had an average daily census of 86.45 with a budgeted ADC of 84. The SNFs Net Surplus (Loss) is (\$75,593) compared to a budgeted loss of (\$48,458). YTD, the SNF's Net Surplus (Loss) is (\$543).

Fiscal year ending June 30, 2022 is budgeted to meet or exceed all of the Cal- Mortgage 2021 bond covenant targets. They are a 1.25 DSR, 30 days cash-on-hand and a 1.5 current ratio.

II. **FINANCIAL UPDATES**

- A. **Finance Dashboard** – The Finance Dashboard was reviewed by the Committee in detail.
- B. **QIP 3.5 and 4.0 Update** – QIP Payments for the 3.5 and 4.0 periods were discussed briefly.

ADJOURNMENT

There being no further business, the Committee was adjourned at 5:18pm.

Respectfully submitted,

Lindsey Parnell
Controller



Hazel Hawkins
MEMORIAL HOSPITAL

FINANCE COMMITTEE
Thursday, April 21, 2022, 5:00 p.m
Meeting Agenda

Call to Order

- I. Financial Reports:
 - A. Financial Statements – March 2022

- II. Financial Updates
 - A. Finance Dashboard
 - B. QIP 3.5 and 4.0 Update

Adjournment

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Hazel Hawkins
MEMORIAL HOSPITAL

April 21, 2022

CFO Financial Summary for the Finance Committee:

For the month ending March 31, 2022, the District's Net Surplus (**Loss**) is \$701,428 compared to a budgeted Surplus (**Loss**) of (\$41,766). The District exceeded its budget for the month by \$743,194.

For the YTD ending March 31, 2022, the District's Net Surplus (**Loss**) is \$4.9 million compared to a budgeted Surplus (**Loss**) of \$791,851. The District is exceeding its budget YTD by \$4.1 million.

Acute discharges were 191 for the month, exceeding budget by 31 discharges or 19%. The ADC was 20.81 compared to a budget of 15.68. The ALOS was 3.38. The acute I/P gross revenue was over budget by **\$2.1 million** while O/P services gross revenue was **\$3.0 million** or 16% over budget. ER I/P visits were 158 and ER O/P visits were 1,681 compared to the budget of 2,002 visits. The RHCs & Specialty Clinics treated 4,842 (includes 773 visits at the Diabetes Clinic) and 2,983 visits respectively.

Other Operating revenue exceeded budget by **\$759,843** due primarily to the District receiving \$731,925 for the QIP 3.5 period from July 1st through December 31, 2020.

Operating Expenses were over budget by **\$546,598** due mainly to variances in: Registry by \$390,383 due to medical leaves for employees and Supplies by \$128,666.

Non-operating Revenue was under budget by **\$9,324** due to donations not meeting budget.

The SNFs ADC was **86.45** for the month. The Net Surplus (**Loss**) is (**\$75,593**) compared to a budget of (**\$48,458**). The ADC is budgeted to be 84 residents for the month. YTD, the SNFs Net Surplus (**Loss**) is under \$1,000. The State has increased its per diem rate to \$682.38 from \$626.60 effective 08/01/2021. The State should reprocess all the RAs using the new rate before year-end.

The debt service ratio for the fiscal year ending June 30, 2021 is budgeted to exceed **1.25**, the days-cash-on-hand is projected to exceed **30.00** and the current ratio is projected to be more than **1.5**. The Cal- Mortgage 2021 bond covenant targets are a **1.25** DSR, **30** days-cash-on-hand and a **1.5** current ratio.

HAZEL HAWKINS MEMORIAL HOSPITAL - COMBINED
 HOLLISTER, CA 95023
 FOR PERIOD 03/31/22

	-----CURRENT MONTH-----					-----YEAR-TO-DATE-----				
	ACTUAL 03/31/22	BUDGET 03/31/22	POS/NEG VARIANCE	PERCENT VARIANCE	PRIOR YR 03/31/21	ACTUAL 03/31/22	BUDGET 03/31/22	POS/NEG VARIANCE	PERCENT VARIANCE	PRIOR YR 03/31/21
GROSS PATIENT REVENUE:										
ACUTE ROUTINE REVENUE	4,240,110	3,313,102	927,008	28	3,279,663	37,704,833	26,300,300	11,404,533	43	30,636,521
SNF ROUTINE REVENUE	2,025,100	1,697,199	327,901	19	1,549,430	15,134,760	14,642,054	492,706	3	12,673,530
ANCILLARY INPATIENT REVENUE	5,688,806	4,678,891	1,009,915	22	4,718,250	47,843,977	37,372,694	10,471,283	28	42,415,349
HOSPITALIST\PEDS I\P REVENUE	205,909	0	205,909		197,541	1,897,133	971,096	926,037	95	1,499,735
TOTAL GROSS INPATIENT REVENUE	12,159,924	9,689,192	2,470,732	26	9,744,884	102,580,702	79,286,144	23,294,558	29	87,225,135
ANCILLARY OUTPATIENT REVENUE	21,394,258	18,474,015	2,920,243	16	19,439,263	180,705,096	174,796,953	5,908,143	3	160,624,082
HOSPITALIST\PEDS O\P REVENUE	55,879	0	55,879		33,385	503,911	83,398	420,513	504	171,302
TOTAL GROSS OUTPATIENT REVENUE	21,450,137	18,474,015	2,976,122	16	19,472,648	181,209,007	174,880,351	6,328,656	4	160,795,384
TOTAL GROSS PATIENT REVENUE	33,610,061	28,163,207	5,446,854	19	29,217,532	283,789,709	254,166,495	29,623,214	12	248,020,519
DEDUCTIONS FROM REVENUE:										
MEDICARE CONTRACTUAL ALLOWANCES	8,946,351	6,880,645	2,065,706	30	8,291,412	70,380,217	66,225,003	4,155,214	6	65,925,073
MEDI-CAL CONTRACTUAL ALLOWANCES	7,936,528	5,920,541	2,015,987	34	4,756,090	69,981,920	52,802,528	17,179,392	33	49,033,210
BAD DEBT EXPENSE	325,621	258,393	67,228	26	285,675	2,839,686	2,329,509	510,177	22	2,469,464
CHARITY CARE	156,199	68,198	88,001	129	74,700	665,111	614,841	50,270	8	665,931
OTHER CONTRACTUALS AND ADJUSTMENTS	4,316,496	3,820,839	495,657	13	3,900,288	34,401,574	34,359,005	42,569	0	35,723,253
HOSPITALIST\PEDS CONTRACTUAL ALLOW	22,744	0	22,744		(11,854)	101,128	31,634	69,494	220	80,169
TOTAL DEDUCTIONS FROM REVENUE	21,703,939	16,948,616	4,755,323	28	17,296,310	178,369,636	156,362,520	22,007,116	14	153,897,099
NET PATIENT REVENUE	11,906,123	11,214,591	691,532	6	11,921,222	105,420,072	97,803,975	7,616,097	8	94,123,420
OTHER OPERATING REVENUE	1,408,491	648,648	759,843	117	627,871	5,893,149	4,963,672	929,477	19	9,257,974
NET OPERATING REVENUE	13,314,613	11,863,239	1,451,374	12	12,549,093	111,313,222	102,767,647	8,545,575	8	103,381,395
OPERATING EXPENSES:										
SALARIES & WAGES	4,936,006	4,869,763	66,243	1	4,537,848	42,410,950	41,864,213	546,737	1	38,352,812
REGISTRY	592,018	194,138	397,880	205	1,077,086	3,786,753	1,569,355	2,217,398	141	7,660,984
EMPLOYEE BENEFITS	2,570,440	2,681,057	(110,617)	(4)	2,545,780	22,721,296	23,139,603	(418,307)	(2)	21,133,506
PROFESSIONAL FEES	1,520,332	1,518,799	1,533	0	1,444,431	12,909,281	12,867,085	42,196	0	12,229,563
SUPPLIES	1,285,518	1,137,862	147,656	13	1,037,800	10,532,340	9,218,970	1,313,370	14	9,512,350
PURCHASED SERVICES	1,138,082	1,014,668	123,414	12	997,628	9,044,568	8,758,394	286,174	3	8,940,549
RENTAL	135,705	139,642	(3,937)	(3)	138,438	1,325,930	1,256,697	69,233	6	1,437,381
DEPRECIATION & AMORT	314,619	323,398	(8,779)	(3)	332,526	2,805,041	2,910,555	(105,514)	(4)	3,028,105
INTEREST	15,766	5,742	10,024	175	2,779	26,136	52,091	(25,955)	(50)	28,311
OTHER	345,353	269,913	75,440	28	263,995	3,098,567	2,610,453	488,114	19	2,490,981
TOTAL EXPENSES	12,853,839	12,154,982	698,857	6	12,378,310	108,660,861	104,247,416	4,413,445	4	104,814,542
NET OPERATING INCOME (LOSS)	460,775	(291,743)	752,518	(258)	170,783	2,652,360	(1,479,769)	4,132,129	(279)	(1,433,147)

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HAZEL HAWKINS MEMORIAL HOSPITAL - COMBINED
 HOLLISTER, CA 95023
 FOR PERIOD 03/31/22

	-----CURRENT MONTH-----					-----YEAR-TO-DATE-----				
	ACTUAL 03/31/22	BUDGET 03/31/22	POS/NEG VARIANCE	PERCENT VARIANCE	PRIOR YR 03/31/21	ACTUAL 03/31/22	BUDGET 03/31/22	POS/NEG VARIANCE	PERCENT VARIANCE	PRIOR YR 03/31/21
NON-OPERATING REVENUE\EXPENSE:										
DONATIONS	687	10,000	(9,313)	(93)	10,091	146,980	160,000	(13,020)	(8)	136,601
PROPERTY TAX REVENUE	185,249	185,249	0	0	171,868	1,667,241	1,667,236	5	0	1,546,814
GO BOND PROP TAXES	160,091	160,091	(1)	0	155,365	1,440,815	1,440,815	(1)	0	1,398,285
GO BOND INT REVENUE\EXPENSE	(75,091)	(75,091)	1	0	(77,865)	(675,815)	(675,815)	1	0	(700,785)
OTHER NON-OPER REVENUE	7,878	7,866	12	0	8,959	88,678	70,797	17,881	25	9,486
OTHER NON-OPER EXPENSE	(38,161)	(38,213)	52	0	(47,500)	(389,728)	(392,088)	2,360	(1)	(811,889)
INVESTMENT INCOME	0	75	(75)	(100)	(2,172)	(11,313)	675	(11,988)	(1,776)	(6,653)
COLLABORATION CONTRIBUTIONS	0	0	0	0	0	0	0	0	0	0
TOTAL NON-OPERATING REVENUE/(EXPENSE)	240,653	249,977	(9,324)	(4)	218,746	2,266,858	2,271,620	(4,762)	0	1,571,859
NET SURPLUS (LOSS)	701,428	(41,766)	743,194	(1,779)	389,529	4,919,219	791,851	4,127,368	521	138,711
EBIDA	\$ 969,208	\$ 234,845	\$ 734,363	312.70%	\$ 692,055	\$ 7,348,987	\$ 3,329,494	\$ 4,019,493	120.72%	\$ 3,281,206
EBIDA MARGIN	7.28%	1.98%	5.30%	267.71%	5.51%	6.60%	3.24%	3.36%	103.77%	3.17%
OPERATING MARGIN	3.46%	(2.46)%	5.92%	(240.72)%	1.36%	2.38%	(1.44)%	3.82%	(265.47)%	(1.39)%
NET SURPLUS (LOSS) MARGIN	5.27%	(0.35)%	5.62%	(1,596.19)%	3.10%	4.42%	0.77%	3.65%	473.54%	0.13%

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HAZEL HAWKINS MEMORIAL HOSPITAL - ACUTE FACILITY
 HOLLISTER, CA 95023
 FOR PERIOD 03/31/22

	CURRENT MONTH					YEAR-TO-DATE				
	ACTUAL 03/31/22	BUDGET 03/31/22	POS/NEG VARIANCE	PERCENT VARIANCE	PRIOR YR 03/31/21	ACTUAL 03/31/22	BUDGET 03/31/22	POS/NEG VARIANCE	PERCENT VARIANCE	PRIOR YR 03/31/21
GROSS PATIENT REVENUE:										
ROUTINE REVENUE	4,240,110	3,313,102	927,008	28	3,279,663	37,704,833	26,300,300	11,404,533	43	30,636,521
ANCILLARY INPATIENT REVENUE	5,308,426	4,344,256	964,170	22	4,388,396	45,770,358	34,485,887	11,284,471	33	40,593,320
HOSPITALIST I/P REVENUE	205,909	0	205,909		197,541	1,897,133	971,096	926,037	95	1,499,735
TOTAL GROSS INPATIENT REVENUE	9,754,445	7,657,358	2,097,087	27	7,865,600	85,372,324	61,757,283	23,615,041	38	72,729,576
ANCILLARY OUTPATIENT REVENUE	21,394,258	18,474,015	2,920,243	16	19,439,263	180,705,096	174,796,953	5,908,143	3	160,624,082
HOSPITALIST O/P REVENUE	55,879	0	55,879		33,385	503,911	83,398	420,513	504	171,302
TOTAL GROSS OUTPATIENT REVENUE	21,450,137	18,474,015	2,976,122	16	19,472,648	181,209,007	174,880,351	6,328,656	4	160,795,384
TOTAL GROSS ACUTE PATIENT REVENUE	31,204,582	26,131,373	5,073,209	19	27,338,248	266,581,330	236,637,634	29,943,696	13	233,524,960
DEDUCTIONS FROM REVENUE ACUTE:										
MEDICARE CONTRACTUAL ALLOWANCES	8,721,231	6,647,331	2,073,900	31	8,056,522	69,087,325	64,232,695	4,854,630	8	65,064,234
MEDI-CAL CONTRACTUAL ALLOWANCES	7,653,355	5,745,179	1,908,176	33	4,750,797	69,404,051	51,985,214	17,418,837	34	50,083,718
BAD DEBT EXPENSE	276,474	258,393	18,081	7	329,642	2,725,698	2,329,509	396,189	17	2,464,784
CHARITY CARE	50,495	68,198	(17,703)	(26)	74,700	557,366	614,841	(57,475)	(9)	665,931
OTHER CONTRACTUALS AND ADJUSTMENTS	4,296,138	3,786,906	509,232	13	3,878,411	34,110,720	34,066,269	44,451	0	35,480,597
HOSPITALIST\PEDS CONTRACTUAL ALLOW	22,744	0	22,744		(11,854)	101,128	31,634	69,494	220	80,169
TOTAL ACUTE DEDUCTIONS FROM REVENUE	21,020,436	16,506,007	4,514,429	27	17,078,217	175,986,288	153,260,162	22,726,126	15	153,839,432
NET ACUTE PATIENT REVENUE	10,184,145	9,625,366	558,779	6	10,260,031	90,595,043	83,377,472	7,217,571	9	79,685,528
OTHER OPERATING REVENUE	1,408,491	648,648	759,843	117	627,871	5,893,149	4,963,672	929,477	19	9,257,974
NET ACUTE OPERATING REVENUE	11,592,636	10,274,014	1,318,622	13	10,887,902	96,488,192	88,341,144	8,147,048	9	88,943,502
OPERATING EXPENSES:										
SALARIES & WAGES	3,982,345	3,991,422	(9,077)	0	3,654,004	34,539,709	34,205,444	334,265	1	30,897,128
REGISTRY	579,535	189,152	390,383	206	1,057,238	3,691,465	1,525,288	2,166,177	142	7,460,452
EMPLOYEE BENEFITS	2,006,868	2,134,360	(127,492)	(6)	1,953,315	17,844,949	18,368,664	(523,715)	(3)	16,438,760
PROFESSIONAL FEES	1,518,054	1,508,921	9,133	1	1,442,391	12,890,683	12,780,241	110,442	1	12,210,174
SUPPLIES	1,183,213	1,054,547	128,666	12	955,873	9,741,275	8,526,767	1,214,508	14	8,830,349
PURCHASED SERVICES	1,023,746	953,254	70,492	7	935,244	8,450,153	8,219,874	230,279	3	8,175,513
RENTAL	134,891	138,646	(3,755)	(3)	137,468	1,314,680	1,247,731	66,949	5	1,424,291
DEPRECIATION & AMORT	274,262	282,501	(8,239)	(3)	292,039	2,446,176	2,542,486	(96,310)	(4)	2,660,737
INTEREST	15,766	5,742	10,024	175	2,779	26,136	52,091	(25,955)	(50)	28,311
OTHER	319,850	233,387	86,463	37	229,143	2,740,575	2,250,580	489,995	22	2,141,093
TOTAL EXPENSES	11,038,530	10,491,932	546,598	5	10,659,493	93,685,800	89,719,166	3,966,634	4	90,266,807
NET OPERATING INCOME (LOSS)	554,106	(217,918)	772,024	(354)	228,409	2,802,391	(1,378,022)	4,180,413	(303)	(1,323,305)

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HAZEL HAWKINS MEMORIAL HOSPITAL - ACUTE FACILITY
HOLLISTER, CA 95023
FOR PERIOD 03/31/22

	-----CURRENT MONTH-----					-----YEAR-TO-DATE-----				
	ACTUAL 03/31/22	BUDGET 03/31/22	POS/NEG VARIANCE	PERCENT VARIANCE	PRIOR YR 03/31/21	ACTUAL 03/31/22	BUDGET 03/31/22	POS/NEG VARIANCE	PERCENT VARIANCE	PRIOR YR 03/31/21
NON-OPERATING REVENUE\EXPENSE:										
DONATIONS	687	10,000	(9,313)	(93)	10,091	146,980	160,000	(13,020)	(8)	136,601
PROPERTY TAX REVENUE	159,183	159,183	0	0	147,685	1,432,647	1,432,643	4	0	1,329,166
GO BOND PROP TAXES	160,091	160,091	(1)	0	155,365	1,440,815	1,440,815	(1)	0	1,398,285
GO BOND INT REVENUE\EXPENSE	(75,091)	(75,091)	1	0	(77,865)	(675,815)	(675,815)	1	0	(700,785)
OTHER NON-OPER REVENUE	7,878	7,866	12	0	8,959	88,678	70,797	17,881	25	9,486
OTHER NON-OPER EXPENSE	(29,818)	(29,870)	52	0	(37,124)	(304,605)	(306,965)	2,360	(1)	(689,428)
INVESTMENT INCOME	0	75	(75)	(100)	(2,172)	(11,313)	675	(11,988)	(1,776)	(6,653)
COLLABORATION CONTRIBUTIONS	0	0	0	0	0	0	0	0	0	0
TOTAL NON-OPERATING REVENUE/(EXPENSE)	222,930	232,254	(9,324)	(4)	204,939	2,117,387	2,122,150	(4,763)	0	1,476,671
NET SURPLUS (LOSS)	777,036	14,336	762,700	5,320	433,347	4,919,779	744,128	4,175,651	561	153,366

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HAZEL HAWKINS SKILLED NURSING FACILITIES
 HOLLISTER, CA
 FOR PERIOD 03/31/22

	CURRENT MONTH					YEAR-TO-DATE				
	ACTUAL 03/31/22	BUDGET 03/31/22	POS/NEG VARIANCE	PERCENT VARIANCE	PRIOR YR 03/31/21	ACTUAL 03/31/22	BUDGET 03/31/22	POS/NEG VARIANCE	PERCENT VARIANCE	PRIOR YR 03/31/21
GROSS SNF PATIENT REVENUE:										
ROUTINE SNF REVENUE	2,025,100	1,697,199	327,901	19	1,549,430	15,134,760	14,642,054	492,706	3	12,673,530
ANCILLARY SNF REVENUE	380,380	334,635	45,745	14	329,854	2,073,618	2,886,807	(813,189)	(29)	1,822,029
TOTAL GROSS SNF PATIENT REVENUE	2,405,480	2,031,834	373,646	18	1,879,284	17,208,378	17,528,861	(320,483)	(2)	14,495,559
DEDUCTIONS FROM REVENUE SNF:										
MEDICARE CONTRACTUAL ALLOWANCES	225,120	233,314	(8,194)	(4)	234,891	1,292,893	1,992,308	(699,415)	(35)	860,839
MEDI-CAL CONTRACTUAL ALLOWANCES	283,173	175,362	107,811	62	5,292	577,869	817,314	(239,445)	(29)	(1,050,508)
BAD DEBT EXPENSE	49,147	0	49,147		(43,967)	113,987	0	113,987		4,680
CHARITY CARE	105,704	0	105,704		0	107,746	0	107,746		0
OTHER CONTRACTUALS AND ADJUSTMENTS	20,358	33,933	(13,575)	(40)	21,877	290,854	292,736	(1,882)	(1)	242,656
TOTAL SNF DEDUCTIONS FROM REVENUE	683,503	442,609	240,894	54	218,093	2,383,349	3,102,358	(719,009)	(23)	57,667
NET SNF PATIENT REVENUE	1,721,977	1,589,225	132,752	8	1,661,191	14,825,030	14,426,503	398,527	3	14,437,892
OTHER OPERATING REVENUE	0	0	0	0	0	0	0	0	0	0
NET SNF OPERATING REVENUE	1,721,977	1,589,225	132,752	8	1,661,191	14,825,030	14,426,503	398,527	3	14,437,892
OPERATING EXPENSES:										
SALARIES & WAGES	953,661	878,341	75,320	9	883,845	7,871,241	7,658,769	212,472	3	7,455,684
REGISTRY	12,483	4,986	7,497	150	19,848	95,287	44,067	51,220	116	200,532
EMPLOYEE BENEFITS	563,572	546,697	16,875	3	592,464	4,876,347	4,770,939	105,408	2	4,694,747
PROFESSIONAL FEES	2,278	2,234	44	2	2,040	18,598	19,282	(684)	(4)	19,389
SUPPLIES	102,305	83,315	18,990	23	81,927	791,066	692,203	98,863	14	682,001
PURCHASED SERVICES	114,336	61,414	52,922	86	62,383	594,412	538,520	55,892	10	765,036
RENTAL	799	996	(197)	(20)	970	11,235	8,966	2,269	25	13,090
DEPRECIATION	40,357	40,897	(540)	(1)	40,487	358,865	368,069	(9,204)	(3)	367,369
INTEREST	0	0	0	0	0	0	0	0	0	0
OTHER	25,503	36,526	(11,023)	(30)	34,852	357,993	359,873	(1,881)	(1)	349,888
TOTAL EXPENSES	1,815,294	1,655,406	159,888	10	1,718,817	14,975,044	14,460,688	514,356	4	14,547,734
NET OPERATING INCOME (LOSS)	(93,316)	(66,181)	(27,135)	41	(57,626)	(150,014)	(34,185)	(115,829)	339	(109,842)
NON-OPERATING REVENUE\EXPENSE:										
DONATIONS	0	0	0	0	0	0	0	0	0	0
PROPERTY TAX REVENUE	26,066	26,066	0	0	24,183	234,594	234,593	1	0	217,649
OTHER NON-OPER EXPENSE	(8,343)	(8,343)	0	0	(10,376)	(85,123)	(85,123)	0	0	(122,461)
TOTAL NON-OPERATING REVENUE/(EXPENSE)	17,723	17,723	0	0	13,808	149,471	149,470	1	0	95,188
NET SURPLUS (LOSS)	(75,593)	(48,458)	(27,135)	56	(43,818)	(543)	115,285	(115,828)	(101)	(14,655)

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Description	Target	MTD Actual	YTD Actual	YTD Target
Average Daily Census - Acute	15.68	20.81	21.14	14.08
Average Daily Census - SNF	84.00	86.45	80.56	81.99
Acute Length of Stay	3.04	3.38	3.40	3.03
<u>ER Visits:</u>				
Inpatient	114	158	1,316	898
Outpatient	2,002	1,681	16,141	15,620
Total	2,116	1,839	17,457	16,518
Days in Accounts Receivable	45.0	42.4	42.4	45.0
Productive Full-Time Equivalents	495.86	516.79	496.30	495.86
Net Patient Revenue	11,214,591	11,906,123	105,420,072	97,803,975
Medicare Traditional Payor Mix	26.30%	32.60%	30.75%	27.09%
Commercial Payor Mix	28.09%	22.10%	23.91%	31.23%
Bad Debt % of Gross Revenue	0.92%	1.00%	1.01%	0.92%
EBIDA	234,845	969,208	7,348,987	3,329,494
EBIDA %	1.98%	7.28%	6.60%	3.24%
Operating Margin	-2.46%	3.46%	2.38%	-1.44%
Salaries, Wages, Registry & Benefits %:				
by Net Operating Revenue	65.29%	60.82%	61.91%	64.78%
by Total Operating Expense	63.72%	63.00%	63.43%	63.86%
<u>Bond Covenants:</u>				
Debt Service Ratio	1.25	5.25	5.25	1.25
Current Ratio	1.50	1.73	1.73	1.50
Days Cash on hand	30.00	45.8	45.8	30.00
Met or Exceeded Target				
Within 10% of Target				
Not Within 10%				

Statement of Cash Flows
Hazel Hawkins Memorial Hospital
Hollister, CA
Nine months ending March 31, 2022

	CASH FLOW		COMMENTS
	Current Month 3/31/2022	Current Year-To-Date 3/31/2022	
CASH FLOWS FROM OPERATING ACTIVITIES:			
Net Income (Loss)	\$701,428	\$4,919,219	
Adjustments to Reconcile Net Income to Net Cash Provided by Operating Activities:			
Depreciation	329,584	2,939,729	
(Increase)/Decrease in Net Patient Accounts Receivable	279,992	(1,395,765)	
(Increase)/Decrease in Other Receivables	3,636,001	9,284,524	
(Increase)/Decrease in Inventories	(102,207)	(253,618)	
(Increase)/Decrease in Pre-Paid Expenses	1,281	(627,609)	
(Increase)/Decrease in Due From Third Parties	0	490,502	
Increase/(Decrease) in Accounts Payable	716,307	128,346	
Increase/(Decrease) in Notes and Loans Payable	0	0	
Increase/(Decrease) in Accrued Payroll and Benefits	(829,664)	(38,169)	
Increase/(Decrease) in Accrued Expenses	6,833	(3,585)	
Increase/(Decrease) in Patient Refunds Payable	95,767	95,767	
Increase/(Decrease) in Third Party Advances/Liabilities	(67,621)	(12,883,538)	
Increase/(Decrease) in Other Current Liabilities	(134,973)	97,565	Semi-Annual Interest - 2021 Insured Revenue Bonds
Net Cash Provided by Operating Activities:	3,931,300	(2,165,851)	
CASH FLOWS FROM INVESTING ACTIVITIES:			
Purchase of Property, Plant and Equipment	(685,270)	(2,330,003)	
(Increase)/Decrease in Limited Use Cash and Investments	0	0	
(Increase)/Decrease in Other Limited Use Assets	1,300,628	(1,103,218)	Bond Principal & Int Payment - 2014 & 2021 Bonds
(Increase)/Decrease in Other Assets	6,416	57,744	Amortization
Net Cash Used by Investing Activities	621,774	(3,375,477)	
CASH FLOWS FROM FINANCING ACTIVITIES:			
Increase/(Decrease) in Bond/Mortgage Debt	(1,368,520)	(1,596,680)	Refinancing of 2013 Bonds with 2021 Bonds
Increase/(Decrease) in Capital Lease Debt	1,252,809	1,252,236	
Increase/(Decrease) in Other Long Term Liabilities	0	56,145	
Net Cash Used for Financing Activities	(115,711)	(288,299)	
(INCREASE)/DECREASE IN RESTRICTED ASSETS	0	0	
Net Increase/(Decrease) in Cash	5,138,791	(910,408)	
Cash, Beginning of Period	12,726,857	18,776,056	
Cash, End of Period	\$17,865,648	\$17,865,648	\$0

Cost per day to run the District	\$390,216
Operational Days Cash on Hand	45.78

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Hazel Hawkins Memorial Hospital
 Bad Debt Expense
 For the Year Ending June 30, 2022

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total		
Budgeted Gross Revenue	28,077,628	28,267,165	27,507,614	30,000,374	27,367,008	27,461,364	29,584,020	27,738,115	28,163,207	28,701,313	27,450,017	26,750,954	337,068,779		
Budgeted Bad Debt Expense	256,791	258,639	251,859	275,200	249,843	250,205	272,444	256,135	258,393	263,901	250,864	244,615	3,088,889		
BD Exp as a percent of Gross Revenue	0.91%	0.91%	0.92%	0.92%	0.91%	0.91%	0.92%	0.92%	0.92%	0.92%	0.91%	0.91%	0.92%		
Actual Gross Revenue	30,573,916	32,794,947	31,149,360	30,941,189	29,743,202	32,375,338	32,845,938	27,616,502	33,348,273	-	-	-	281,388,665		
Actual Bad Debt Expense	253,140	298,645	409,735	369,191	292,840	311,132	261,710	317,672	325,621	-	-	-	2,839,686		
BD Exp as a percent of Gross Revenue	0.83%	0.91%	1.32%	1.19%	0.98%	0.96%	0.80%	1.2%	1.0%	#DIV/0!	#DIV/0!	#DIV/0!	1.01%		
Budgeted YTD BD Exp	2,329,509	0.92%													
Actual YTD BD Exp	2,839,686	1.01%													
													YTD Charity Exp Budget	614,841	
													YTD Charity Exp Actual	665,111	
Amount under (over) budget	(510,177)	-0.09%												Amt under (over) budget	(50,270)
Prior Year percent of Gross Revenue	0.95%													Charity Exp % of Gross Rev	0.24%
Percent of Decrease (Inc) from Prior Year	-6.2%														

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**HAZEL HAWKINS HOSPITAL
BAD DEBT WRITE OFF
APRIL
2022**

<u>CCS BAD DEBT RECOVERY %:</u>		15.80%
<u>BAD DEBT RECOVERY \$: MARCH 2022</u>	\$	106,865.55

COLLECTION CONSULTING SERVICES:

536 Accounts Ready for Collections	\$	453,107.64
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TOTAL BAD DEBT	\$	453,107.64
WRITE-OFF COUNT	#	536

CHARITY CARE MARCH 2022

26 Accounts W/O to Charity	\$	- 140,532.98
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SLIDING FEE SCALE CLINICS MARCH 2022

43 Accounts W/O to Sliding Fee Scale	\$	20,677.25
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TOTAL CHARITY CARE MARCH 2022	\$	161,210.23
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*NOTE

TOTAL WRITE-OFF	\$	614,317.87
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**BOARD OF DIRECTORS
DISTRICT FACILITIES & SERVICE DEVELOPMENT COMMITTEE
VIA TELECONFERENCE**

**Thursday, April 22, 2022
4:00 P.M. – Hybrid Zoom Meeting**

MINUTES

PRESENT: Jeri Hernandez, Board President
Bill Johnson, Board Secretary
Steven Hannah, Chief Executive Officer
Mark Robinson, VP/Chief Financial Officer
Barbara Vogelsang, VP/Chief Clinical Officer
Laura Garcia, Executive Assistant

I. CALL TO ORDER:

The meeting of the District's Facilities & Service Development Committee was called to order by Jeri Hernandez at 4:00p.m. via Hybrid Zoom.

II. REVIEW OF MINUTES:

The minutes of the District's Facilities & Service Development Committee of March 17, 2022, were reviewed.

III. MASTER PLAN:

- SPC-4d Seismic Part of Master Plan

Steve Hannah reported that he will confirm if there are any additional deadlines that we are supposed to be documenting as we progress through this time period. He will report back to the Committee.

IV. UPDATE ON CURRENT PROJECTS:

- CAT Scanner:

Mark Robinson reported that this project is currently on hold.

- Acute Roof Replacement:

Mark Robinson reported that the project started on April 18, 2022. Waterproofing Associates is currently removing the rock with minimal noise disruption for patients, visitors and neighbors.

V. CURRENT PROJECTS ON HOLD:

- Northside Nurses Station Refresh:

Mark Robinson reported that the new nurse's station is scheduled to be delivered in May 2022.

- Grounds Maintenance:

Steve Hannah inquired why this project is on hold. Mark Robinson will look into it.

VI. OTHER PROJECTS:

- Parking:

- a. Reseal Parking Lot;

Mark Robinson reported that they will get quotes on Monday, April 25, 2022.

- b. Parking Lot Stop Sign

Mark Robinson reported that the sign is on order.

- Horizon Conference Room:
Mark Robinson reported that this project is completed.
- Acute Patient Room Refresh:
Mark Robinson reported that three rooms have been completed but they are waiting for additional rooms to become available.
- Southside SNF Refresh:
Mark Robinson reported that this project is completed.
- Front Hospital Spruce Up Projects:
 - a. Front Drop off Accent Paint, General Layout, Benches, Trash Cans and Press Box Dispensers; Mark Robinson reported that this project is completed.
 - b. Front Flag Pole Landscaping; Mark Robinson reported that this project started on April 19, 2022.
 - c. Main Hospital Signage; Mark Robinson reported that it has been completed.
 - d. Landscape Rock; Steve Hannah reported that rock still needs to be added to the courtyard by the Ambulance Single Entrance door. Jeri Hernandez reported that they are also supposed to put a tree by the ED. Mark Robinson will follow up.
- Office Refresh for General Surgeons:
Mark Robinson reported that they are waiting for blue prints.
- Maple Street Building:
Mark Robinson reported that they closed escrow and they are currently having meetings to decide what will be located in that building. Steve Hannah reported that they are scoping the project using the same Architects as the Master Plan but are also contacting a local firm to make sure that we are getting a competitive price on the greater Architectural work that will be needed.

VII. OPEN DISCUSSION:

- Resolution
Steve Hannah reported that they need to get a resolution for large purchases in the event that the CEO is absent the CFO can sign. Jeri Hernandez agreed to add Mark Robinson to the Resolution.

VIII. ADJOURNMENT:

There being no further business, the meeting was adjourned at 4:12PM.