



Hazel Hawkins
MEMORIAL HOSPITAL

**FACILITIES COMMITTEE
SAN BENITO HEALTH CARE DISTRICT
911 SUNSET DRIVE, HOLLISTER, CALIFORNIA
THURSDAY, MARCH 21, 2024 - 4:00 P.M.
SUPPORT SERVICES BUILDING, 2ND FLOOR – GREAT ROOM**

San Benito Health Care District is a public agency that serves as a responsive, comprehensive health care resource for its patients, physicians and the community.

Presented By

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| 1. Call to Order / Roll Call | (Hernandez) |
| 2. Approve Minutes of the Facilities Committee Meeting of February 15, 2024 | (Hernandez) |
| • Motion/Second | |
| • Action by Committee/Roll Call Vote | |
| 3. Update on Current Projects | |
| • HHH Autoclave Replacement | (Pollard) |
| • HHH Boiler Replacement | (Pollard) |
| • HHH Respiratory Therapy TJC POC Case Work | (Pollard) |
| 4. Update on Pending Projects | |
| • HHH Med Surg Double Door Replacement | (Pollard) |
| 5. Update on Master Plan | |
| • SPC-4d | (Pollard) |
| 1) Small and Rural Hospital Relief Program Application (PIN 71) | |
| 2) AB 1882/OSHPD Signage Requirements (PIN 75) | |
| 6. Public Comment | (Hernandez) |

This opportunity is provided for members of the public to make a brief statement, not to exceed three (3) minutes, on matters within the jurisdiction of this District Board Committee, which are not on this agenda.

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| 7. Adjournment | (Hernandez) |
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The next Facilities Committee meeting is scheduled for **Thursday, April 18, 2024 at 4:00 p.m.**

Committee Members



Hazel Hawkins

MEMORIAL HOSPITAL

Jeri Hernandez, Board President
Bill Johnson, Board Vice President
Mary Casillas, VP, Chief Executive Officer
Andie Posey, Interim, VP, Chief Nursing Officer
Mark Robinson, VP, Chief Finance Officer
Amy Breen-Lema, VP, Clinics, Ambulatory & Physician Services
Doug Mays, Senior Director, Support Services
William Pollard, Plant Operations Manager
Tina Pulido, Plant Operations/Construction Coordinator

The complete Facilities Committee packet including subsequently distributed materials and presentations is available at the Facilities Committee meeting and in the Administrative Offices of the District. All items appearing on the agenda are subject to action by the Facilities Committee. Staff and Committee recommendations are subject to change by the Facilities Committee.

Notes: Requests for a disability-related modification or accommodation, including auxiliary aids or services, to attend or participate in a meeting should be made to District Administration during regular business hours at 831-636-2673. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.

**BOARD OF DIRECTORS
DISTRICT FACILITIES & SERVICE DEVELOPMENT COMMITTEE**

**Thursday, February 15, 2024
4:00 P.M. – Great Room**

MINUTES

I. CALL TO ORDER/ROLL CALL:

The meeting of the District’s Facilities & Service Development Committee was called to order by Jeri Hernandez at 4:00p.m.

COMMITTEE MEMBERS:

Jeri Hernandez, Board President	In Attendance
Bill Johnson, Board Vice President	In Attendance
Mary Casillas, VP, Chief Executive Officer	In Attendance
Mark Robinson, VP, Chief Finance Officer	
Andrea Posey, Interim, VP, Chief Nursing Officer	In Attendance
Amy Breen-Lema, VP, Clinics, Ambulatory & Physicians Services	In Attendance
Doug Mays, Senior Director, Support Services	In Attendance
William Pollard, Plant Operations Manager	In Attendance
Tina Pulido, Plant Operations\Construction Coordinator	In Attendance

II. APPROVAL OF MINUTES:

The minutes of the District’s Facilities & Service Development Committee of January 18, 2024 were approved with a motion by Jeri H. and second by Bill J. with the following amendments:

- 1) Members Present on 1/18/2024; Bill Johnson listed as present, but was not in attendance.
- 2) HHH Pharmacy Pyxis Locker Installation; reported as being scheduled to be installed on 1/3/2024 as scheduled. The information should have been reported on the minutes as being installed on 1/03/24 and commissioned by vendor on 01/18/24.

III. UPDATE ON CURRENT PROJECTS:

- HHH Autoclave Replacement (Will P.)
Will P. reported that this project is currently under HCAI review and awaiting installation date.
- HHH Boiler Replacement (Will P.)
Will P. reported that this project is currently under HCAI review and awaiting installation date. Three bids for installation were presented to the Committee. The Committee has approved the bids to be sent to the Finance Committee for review.
- HHH Lab Equipment Replacement (Will P.)
Will P. reported that this is a phased project. The Committee has requested that each item be listed separately on the agenda. Moving forward, the projects will be listed as follows:
 - 1) HHH Lab Equipment Replacement (Chemical Analyzers)
Will P. reported that in order to accommodate the new Analyzers, they will need to consider other locations for them or possibly renovate the current Lab space. He is working with TreanorHL to come up with some ideas for the Committee to review.
 - 2) HHH Lab TJC POC Case Work
Will P. reported that they are working with McKesson regarding a modular type of casework system that can be moved as needed or repurposed as needed.

- HHH Respiratory Therapy TJC POC Case Work (Will P.)
Will P. reported that this project is awaiting installation of new base casework.

IV. UPDATE ON PENDING PROJECTS:

- IT Split System 5T Pkg. Unit (RTU) Replacement (Will P.)
Will P. reported that they have temporarily fixed the unit, however, once the hotter weather arrives we may still have issues.
- HHH Chiller Motor Installation (Will P.)
Will P. reported that this project is in the design stage.
- HHH Med Sur Double Door Replacement (Will P.)
Will P. reported that this hallway door has to be replaced as it's no longer functioning properly. This project is still in the planning stage.
- HHH Radiology RTU Replacement (Will P.)
Will P. reported that this project is in the planning stage.

V. UPDATE ON MASTER PLAN:

- SPC-4d (Will P.)
Will P. reported that we are currently working on the following:
 - 1) Small and Rural Hospital Relief Program Application (PIN 71)
Will P. reported that we are working with TreanorHL on the grant application and should be submitted to HCAI by 2/16/2024.
 - 2) AB 1882/OSHPD PIN 75 Signage Requirements
Will P. reported that Hospitals are required to post their SPC/NPC status at all of the entrances of the buildings that are not in Seismic Compliance. He is working with TreanorHL and HCAI to get the signage posted.

VI. PUBLIC COMMENT:

There was no public comment.

VII. OTHER BUSINESS:

There was no other business.

VII. ADJOURNMENT:

There being no further business, the meeting was adjourned at 4:23 PM. The next Facilities Committee meeting is scheduled for March 21, 2024.