



Hazel Hawkins

MEMORIAL HOSPITAL

911 SUNSET DRIVE, HOLLISTER, CALIFORNIA

REGULAR MEETING OF THE BOARD OF DIRECTORS SAN BENITO HEALTH CARE DISTRICT

THURSDAY, JUNE 28, 2018
5:00 P.M. – BOARD ROOM

San Benito Health Care District is a public agency that serves as a responsive, comprehensive health care resource for its patients, physicians and the community.

AGENDA

Presented By

I. Call to Order:

A. Introductions

B. Announcements

1. Next regular scheduled Board of Directors meeting: July 19, 2018.

2. Recognitions for the month of June, Nursing Assistance Week.

C. Board Members' Activities Report

Sanchez

II. Public Input:

This opportunity is provided for members of the public to make a brief statement, not to exceed three (3) minutes, on issues or concerns within the jurisdiction of this District Board which are not otherwise covered under an item on this agenda. Written comments for the Board should be provided to the Board clerk for the official record. Board Members may not deliberate or take action on any item not on the duly posted agenda.

III. **Report from the Medical Executive Committee:**

Dr. Ezer

- A. Medical Staff Synopsis: May/June 2018 (pgs. 1-3)
- B. Medical Staff Credentials: June 2018 (pg. 4)

- Public Comment on Items on the Consent Agenda
- Board Questions on Items on the Consent Agenda
- Motion/Second
- Action/Vote by Board

- C. Consider Approval for revised Rules and Regulations of the Department of Medicine. (pgs. 5-9)

- Public Comment on Items on the Consent Agenda
- Board Questions on Items on the Consent Agenda
- Motion/Second
- Action/Vote by Board

- D. Consider Approval of revision for Perinatal Application for Clinical Privileges. (pgs. 10-13)

- Public Comment on Items on the Consent Agenda
- Board Questions on Items on the Consent Agenda
- Motion/Second
- Action/Vote by Board

IV. **Consent Agenda—General Business:**

(A Board Member may pull an item from the Consent Agendas for discussion.)

- A. Approval of Minutes of the Meeting of the Board of Directors, May 31, 2018 (pgs. 14-21)
- B. Patient Care Services Report (Acute Facility) (pgs. 22-30)
- C. Human Resources Report (pg. 31)
- D. Skilled Nursing Facilities Reports (Northside) (pgs. 32-34)
- E. Home Health Care Agency Report (pgs. 35-36)
- F. Palliative Care Report (pg. 37)
- G. Hazel Hawkins Memorial Hospital Auxiliary/Volunteer Services Report (pg. 38)
- H. Marketing Report (pg. 39)
- I. Foundation Report (pgs. 40-41)
- J. Quality Practice Committee (pgs. 42)

Sanchez

- Report
- Board Questions about the Report
- Motion/Second
- Public Comment/Close Public Comment
- Board Discussion/Deliberation
- Action/Vote by Board

VI. **Report from the Finance Committee:** (pg. 43)

A. **Finance Committee Minutes: *****

- 1. Minutes of the Meeting of the Finance Committee, June 25, 2018

Hernandez /
Robinson

B. **Finance Report/Financial Statement Review:**

- 1. Review of Financial Report for May 2018.
- 2. Physician Productivity – 12/31/17
 - Benedict Carota, M.D.
 - Robert Rocco, M.D.
 - Jiwu Sun, M.D.

C. ECG Consulting

D. **Recommendations for Board Action:**

1. **Consider Approval of Bad Debt/Uncompensated Care write off for June 2018.**

- Report
- Board Questions about the Report
- Motion/Second
- Public Comment/Close Public Comment
- Board Discussion/Deliberation
- Action/Vote by Board

2. **Capital Items:**

A. **Consider Approval to request bids for First Street Clinic.**

- Report
- Board Questions about the Report
- Motion/Second
- Public Comment/Close Public Comment
- Board Discussion/Deliberation
- Action/Vote by Board

3. **Contracts:**

A. **Consider Approval for Line of Credit Resolution – Union Bank.**

- Report
- Board Questions about the Report
- Motion/Second
- Public Comment/Close Public Comment
- Board Discussion/Deliberation
- Action/Vote by Board

B. **Consider Approval of Insurance Renewals – Hospital Comprehensive, Directors and Officers, Auto, Crime, Fiduciary, Property, Cyber, and Active Shooter.**

- Report
- Board Questions about the Report
- Motion/Second
- Public Comment/Close Public Comment
- Board Discussion/Deliberation
- Action/Vote by Board

4. **Physician Contracts:**

A. **Consider Approval of Orthopedic Surgeon Contract Renewal for Allen Gustafson, M.D.**

- Report
- Board Questions about the Report
- Motion/Second
- Public Comment/Close Public Comment
- Board Discussion/Deliberation
- Action/Vote by Board

B. Consider Approval of Endocrinologist Contract Renewal for Michael Koteles, M.D.

- Report
- Board Questions about the Report
- Motion/Second
- Public Comment/Close Public Comment
- Board Discussion/Deliberation
- Action/Vote by Board

5. Consider Approval for FY 2019 Operating and Capital Budgets.

- Report
- Board Questions about the Report
- Motion/Second
- Public Comment/Close Public Comment
- Board Discussion/Deliberation
- Action/Vote by Board

VII. Report from the Facilities Committee:

A. Facilities Committee Minutes:

1. Provided in Administrators report.

Underwood

VIII. Report from the Chief Executive Officer: ***

A. Administrator's Report for June, 2018

1. Overview
2. Physician Activity
3. Physical Plant/Equipment
4. Service and Operational Improvements/Updates
5. Upcoming Events/Meetings

Underwood

IX. New Business: (pg. 44)

1. Consideration for approval of Secretary's Certificate.

Sanchez

- Report
- Board Questions about the Report
- Motion/Second
- Public Comment/Close Public Comment
- Board Discussion/Deliberation
- Action/Vote by Board

X. **Closed Session:**
(See Attached Closed Session Sheet Information)

Sanchez

XI. **Adjournment:** The next Regular Meeting of the Board of Directors is scheduled for **Thursday, July 19, 2018**, at 5:00 p.m., in the Board Room at Hazel Hawkins Memorial Hospital.

The complete Board packet including subsequently distributed materials and presentations is available at the Board Meeting and in the Administrative Offices of the District. All items appearing on the agenda are subject to action by the Board. Staff and Committee recommendations are subject to change by the Board.

Notes: Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to District Administration during regular business hours at 831-636-2673. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.

*** To be distributed at or before Board meeting

SAN BENITO HEALTH CARE DISTRICT BOARD OF DIRECTORS
AGENDA FOR CLOSED SESSION

Pursuant to California Government Code Section 54954.2 and 54954.5, the board agenda may describe closed session agenda items as provided below. No legislative body or elected official shall be in violation of Section 54954.2 or 54956 if the closed session items are described in substantial compliance with Section 54954.5 of the Government Code.

CLOSED SESSION AGENDA ITEMS

[] **LICENSE/PERMIT DETERMINATION**
(Government Code §54956.7)

Applicant(s): (Specify number of applicants) _____

[] **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
(Government Code §54956.8)

Property: (Specify street address, or if no street address, the parcel number or other unique reference, of the real property under negotiation): _____

Agency negotiator: (Specify names of negotiators attending the closed session): _____

Negotiating parties: (Specify name of party (not agent): _____

Under negotiation: (Specify whether instruction to negotiator will concern price, terms of payment, or both): _____

[] **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
(Government Code §54956.9(d)(1))

Name of case: (Specify by reference to claimant's name, names of parties, case or claim numbers): _____, or

Case name unspecified: (Specify whether disclosure would jeopardize service of process or existing settlement negotiations): _____

[] **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
(Government Code §54956.9)

Significant exposure to litigation pursuant to Section 54956.9(d)(2) or (3) (Number of potential cases): _____

Additional information required pursuant to Section 54956.9(e): _____

Initiation of litigation pursuant to Section 54956.9(d)(4) (Number of potential cases): _____

[] **LIABILITY CLAIMS**
(Government Code §54956.95)

Claimant: (Specify name unless unspecified pursuant to Section 54961): _____

Agency claimed against: (Specify name): _____

THREAT TO PUBLIC SERVICES OR FACILITIES
(Government Code §54957)

Consultation with: (Specify name of law enforcement agency and title of officer): _____

PUBLIC EMPLOYEE APPOINTMENT
(Government Code §54957)

Title: (Specify description of position to be filled): _____

PUBLIC EMPLOYMENT
(Government Code §54957)

Title: (Specify description of position to be filled): _____

PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Government Code §54957)

Title: (Specify position title of employee being reviewed): _____

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
(Government Code §54957)

(No additional information is required in connection with a closed session to consider discipline, dismissal, or release of a public employee. Discipline includes potential reduction of compensation.)

CONFERENCE WITH LABOR NEGOTIATOR
(Government Code §54957.6)

Agency designated representative: (Specify name of designated representatives attending the closed session): _____

Employee organization: (Specify name of organization representing employee or employees in question): _____, or _____

Unrepresented employee: (Specify position title of unrepresented employee who is the subject of the negotiations): _____

CASE REVIEW/PLANNING
(Government Code §54957.8)

(No additional information is required to consider case review or planning.)

Regular Meeting of the Board of Directors, June 28, 2018

REPORT INVOLVING TRADE SECRET

(Government Code §37606 & Health and Safety Code § 32106)

Discussion will concern: (Specify whether discussion will concern proposed new service, program, or facility):

1. Community Assessment.
2. Trade Secrets.

Estimated date of public disclosure: (Specify month and year): Unknown

HEARINGS/REPORTS

(Government Code §37624.3 & Health and Safety Code §§1461, 32155)

Subject matter: (Specify whether testimony/deliberation will concern staff privileges, report of medical audit committee, or report of quality assurance committee):

1. Report of the Medical Staff Quality and Safety Committee
2. Report of the Medical Staff Credentials Committee
3. Report of the Interdisciplinary Practice Committee

CHARGE OR COMPLAINT INVOLVING INFORMATION PROTECTED BY FEDERAL LAW (Government Code §54956.86)

(No additional information is required to discuss a charge or complaint pursuant to Section 54956.86.)

ADJOURN TO OPEN SESSION