



Hazel Hawkins

MEMORIAL HOSPITAL

911 SUNSET DRIVE, HOLLISTER, CALIFORNIA

REGULAR MEETING OF THE BOARD OF DIRECTORS SAN BENITO HEALTH CARE DISTRICT

**THURSDAY, MARCH 22, 2018
5:00 P.M. – BOARD ROOM**

San Benito Health Care District is a public agency that serves as a responsive, comprehensive health care resource for its patients, physicians and the community.

AGENDA

Presented By

I. Call to Order:

A. Introductions

B. Announcements

1. Next regular scheduled Board of Directors meeting: April 26, 2018.

2. Discuss May Board meeting date change from May 24, 2018 to May 17, 2018 or May 31, 2018.

- Report
- Board Questions about date change
- Motion/Second
- Public Comment/Close Public Comment
- Board Discussion/Deliberation
- Action/Vote by Board

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C. Board Members' Activities Report

II. Public Input:

This opportunity is provided for members of the public to make a brief statement, not to exceed three (3) minutes, on issues or concerns within the jurisdiction of this District Board which are not otherwise covered under an item on this agenda. Written comments for the Board should be provided to the Board clerk for the official record. Board Members may not deliberate or take action on any item not on the duly posted agenda.

III. **Report from the Medical Executive Committees: *****

Dr. Ezer

- A. Medical Staff Synopsis:
- B. Medical Staff Credentials:

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IV. **Consent Agenda—General Business:**

(A Board Member may pull an item from the Consent Agendas for discussion.)

- A. Approval of Minutes of the Special Closed Session Meeting of the Board of Directors, February 15, 2018
- B. Approval of Minutes of the Meeting of the Board of Directors, February 22, 2018
- C. Patient Care Services Report (Acute Facility)
- D. Skilled Nursing Facilities Reports (Mabie & Northside)
- E. Home Health Care Agency Report
- F. Palliative Care Report
- G. Hazel Hawkins Memorial Hospital Auxiliary/Volunteer Services Report
- H. Marketing Report
- I. Foundation Report
- J. Patient Experience Report
- K. Quality Practice Committee
 - Public Comment on Items on the Consent Agenda
 - Board Questions on Items on the Consent Agenda
 - Motion/Second
 - Action/Vote by Board

V. **Education Program:**

- A. Podiatry Update

Dr. Casparro

VI. **Report from the Finance Committee:**

A. **Finance Committee Minutes: *****

- 1. Minutes of the Meeting of the Finance Committee, March 19, 2018

Hernandez /
Robinson

B. **Finance Report/Financial Statement Review: *****

- 1. Review of Financial Report for February 2018.
- 2. Physician Productivity – 12/31/17
 - Central Coast Nephrology
 - Vivek Jain, M.D.
 - Aileen Wang, M.D.

C. **Recommendations for Board Action:**

- 1. **Consider Approval of Bad Debt/Uncompensated Care write off for March 2018.**
 - Report
 - Board Questions about the Report
 - Motion/Second
 - Public Comment/Close Public Comment
 - Board Discussion/Deliberation
 - Action/Vote by Board

- 2. **Capital Items: None**

3. **Contracts:**

A. Consider Approval of Security Agreement – Allied Universal.

- Report
- Board Questions about the Report
- Motion/Second
- Public Comment/Close Public Comment
- Board Discussion/Deliberation
- Action/Vote by Board

B. Consider Approval of Archer Norris, A Professional Law Corp Agreement.

- Report
- Board Questions about the Report
- Motion/Second
- Public Comment/Close Public Comment
- Board Discussion/Deliberation
- Action/Vote by Board

4. **Physician Contracts:**

A. Consider Approval for Contract Renewal for Cytodiagnostics.

- Report
- Board Questions about the Report
- Motion/Second
- Public Comment/Close Public Comment
- Board Discussion/Deliberation
- Action/Vote by Board

B. Consider Approval of Contract for Steven Vetter, M.D – ENT.

- Report
- Board Questions about the Report
- Motion/Second
- Public Comment/Close Public Comment
- Board Discussion/Deliberation
- Action/Vote by Board

VII. **Report from the Facilities Committee: *****

A. Facilities Committee Minutes:

1. Minutes of the Meeting of the Facilities Committee, March 19, 2018

McCullough /
Underwood

VIII. **Report from the Chief Executive Officer:** ***

Underwood

- A. Administrator's Report for March, 2018
1. Overview
 2. Physician Activity
 3. Physical Plant/Equipment
 4. Service and Operational Improvements/Updates
 5. Upcoming Events/Meetings

IX. **Other Business:**

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1. Consideration of Approval of Resolution No. 2018-03 - Setting General Prevailing Wage Rates.
 - Report
 - Board Questions about the Report
 - Motion/Second
 - Public Comment/Close Public Comment
 - Board Discussion/Deliberation
 - Action/Vote by Board

- X. **Closed Session:** Trade Secrets
(See Attached Closed Session Sheet Information)

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- XI. **Adjournment:** The next Regular Meeting of the Board of Directors is scheduled for **Thursday, April 26, 2018**, at 5:00 p.m., in the Board Room at Hazel Hawkins Memorial Hospital.

The complete Board packet including subsequently distributed materials and presentations is available at the Board Meeting and in the Administrative Offices of the District. All items appearing on the agenda are subject to action by the Board. Staff and Committee recommendations are subject to change by the Board.

Notes: Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to District Administration during regular business hours at 831-636-2673. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.

*** To be distributed at or before Board meeting

**SAN BENITO HEALTH CARE DISTRICT BOARD OF DIRECTORS
AGENDA FOR CLOSED SESSION**

Pursuant to California Government Code Section 54954.2 and 54954.5, the board agenda may describe closed session agenda items as provided below. No legislative body or elected official shall be in violation of Section 54954.2 or 54956 if the closed session items are described in substantial compliance with Section 54954.5 of the Government Code.

CLOSED SESSION AGENDA ITEMS

[] LICENSE/PERMIT DETERMINATION
(Government Code §54956.7)

Applicant(s): (Specify number of applicants) _____

[] CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Government Code §54956.8)

Property: (Specify street address, or if no street address, the parcel number or other unique reference, of the real property under negotiation): _____

Agency negotiator: (Specify names of negotiators attending the closed session): _____

Negotiating parties: (Specify name of party (not agent): _____

Under negotiation: (Specify whether instruction to negotiator will concern price, terms of payment, or both): _____

[] CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
(Government Code §54956.9(d)(1))

Name of case: (Specify by reference to claimant's name, names of parties, case or claim numbers): _____, or

Case name unspecified: (Specify whether disclosure would jeopardize service of process or existing settlement negotiations): _____

[] CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
(Government Code §54956.9)

Significant exposure to litigation pursuant to Section 54956.9(d)(2) or (3) (Number of potential cases): _____

Additional information required pursuant to Section 54956.9(e): _____

Initiation of litigation pursuant to Section 54956.9(d)(4) (Number of potential cases): _____

[X] LIABILITY CLAIMS
(Government Code §54956.95)

Claimant: (Specify name unless unspecified pursuant to Section 54961): _____ Annual Summary.

Agency claimed against: (Specify name): _____

[] **THREAT TO PUBLIC SERVICES OR FACILITIES**

(Government Code §54957)

Consultation with: (Specify name of law enforcement agency and title of officer): _____

[] **PUBLIC EMPLOYEE APPOINTMENT**

(Government Code §54957)

Title: (Specify description of position to be filled): _____

[] **PUBLIC EMPLOYMENT**

(Government Code §54957)

Title: (Specify description of position to be filled): _____

[] **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

(Government Code §54957)

Title: (Specify position title of employee being reviewed): _____

[] **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

(Government Code §54957)

(No additional information is required in connection with a closed session to consider discipline, dismissal, or release of a public employee. Discipline includes potential reduction of compensation.)

[] **CONFERENCE WITH LABOR NEGOTIATOR**

(Government Code §54957.6)

Agency designated representative: (Specify name of designated representatives attending the closed session): _____

Employee organization: (Specify name of organization representing employee or employees in question): _____, or _____

Unrepresented employee: (Specify position title of unrepresented employee who is the subject of the negotiations): _____

[] **CASE REVIEW/PLANNING**

(Government Code §54957.8)

(No additional information is required to consider case review or planning.)

REPORT INVOLVING TRADE SECRET

(Government Code §37606 & Health and Safety Code § 32106)

Discussion will concern: (Specify whether discussion will concern proposed new service, program, or facility):
District Finances.

Estimated date of public disclosure: (Specify month and year): unknown

HEARINGS/REPORTS

(Government Code §37624.3 & Health and Safety Code §§1461, 32155)

Subject matter: (Specify whether testimony/deliberation will concern staff privileges, report of medical audit committee, or report of quality assurance committee):

1. Report of the Medical Staff Quality and Safety Committee
2. Report of the Medical Staff Credentials Committee
3. Report of the Interdisciplinary Practice Committee

CHARGE OR COMPLAINT INVOLVING INFORMATION PROTECTED BY FEDERAL LAW (Government Code §54956.86)

(No additional information is required to discuss a charge or complaint pursuant to Section 54956.86.)

ADJOURN TO OPEN SESSION