



Hazel Hawkins MEMORIAL HOSPITAL

911 SUNSET DRIVE, HOLLISTER, CALIFORNIA

REGULAR MEETING OF THE BOARD OF DIRECTORS SAN BENITO HEALTH CARE DISTRICT

THURSDAY, JANUARY 25, 2018
5:00 P.M. – BOARD ROOM

San Benito Health Care District is a public agency that serves as a responsive, comprehensive health care resource for its patients, physicians and the community.

AGENDA

Presented By

I. **Call to Order:**

A. Introductions

B. Announcements

1. Next regular scheduled Board of Directors meeting: February 22, 2018.

McCullough

2. Chamber of Commerce Dinner/Dance: January 27, 2018.

C. Board Members' Activities Report

II. **Public Input:**

This opportunity is provided for members of the public to make a brief statement, not to exceed three (3) minutes, on issues or concerns within the jurisdiction of this District Board which are not otherwise covered under an item on this agenda. Written comments for the Board should be provided to the Board clerk for the official record. Board Members may not deliberate or take action on any item not on the duly posted agenda.

McCullough

III. **Consent Agenda—General Business:**

(A Board Member may pull an item from the Consent Agendas for discussion.)

- A. Approval of Minutes of the Meeting of the Board of Directors, December 14, 2017 (pgs.1-7)
- B. Approval of Employment Agreements for CEO, CFO, CNE and VP-HR
- C. Patient Care Services Report (Acute Facility) (pgs.8-12)
- D. Skilled Nursing Facilities Reports (Mabie & Northside) (pgs.13-17)
- E. Home Health Care Agency Report (pgs.18-19)
- F. Palliative Care Report (pg.20)
- G. Hazel Hawkins Memorial Hospital Auxiliary/Volunteer Services Report (pgs.21-25)
- H. Marketing Report (pg.26)
- I. Patient Experience (pg.27)
- J. Foundation Report (pgs.28-29)
- K. Customer Service/Community Outreach Committee (pgs.30-31)
- L. Quality Practices Committee (pgs.32-33)

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- Public Comment on Items on the Consent Agenda
- Board Questions on Items on the Consent Agenda
- Motion/Second
- Action/Vote by Board

IV. **Education/Recognition Program:**

- A. Website Update

Frankie Gallagher

V. **Report from the Medical Executive Committees:** ***

- A. Medical Staff Synopsis:
- B. Medical Staff Credentials:

Dr. Ezer

VI. **Report from the Finance Committees:** ***

A. **Finance Committee Minutes:**

- 1. Minutes of the Meeting of the Finance Committee, January 22, 2018

Hernandez /
Robinson

B. **Finance Report/Financial Statement Review:**

- 1. Review of Financial Report for December 2017.
- 2. Physician Productivity FYE 6/30/17 – Carota, Grageda, Rocco

C. **Recommendations for Board Action:**

- 1. **Consider Approval of Bad Debt/Uncompensated Care write off, for January 2018.**

- Report
- Board Questions about the Report
- Motion/Second
- Public Comment/Close Public Comment
- Board Discussion/Deliberation
- Action/Vote by Board

2. **Capital Items**

A. Consider Approval for CDW-Government – Forcepoint E-mail system

- Report
- Board Questions about the Report
- Motion/Second
- Public Comment/Close Public Comment
- Board Discussion/Deliberation
- Action/Vote by Board

B. Consider Approval for Experian Health-Passport eCare NEXT system.

- Report
- Board Questions about the Report
- Motion/Second
- Public Comment/Close Public Comment
- Board Discussion/Deliberation
- Action/Vote by Board

3. **Contracts:**

A. Consider Approval for CAHHS-AHA 2018 annual dues

- Report
- Board Questions about the Report
- Motion/Second
- Public Comment/Close Public Comment
- Board Discussion/Deliberation
- Action/Vote by Board

4. **Physician Contracts:** None.

VII. **Report from the Facilities Committees:**

A. **Facilities Committee Minutes:**

1. Minutes of the Meeting of the Facilities Committee, January 22, 2018

McCullough /
Underwood

VIII. **Report from the Chief Executive Officer:** ***

A. Administrator's Report for January, 2018

1. Overview
2. Physician Activity
3. Physical Plant/Equipment
4. Service and Operational Improvements/Updates
5. Upcoming Events/Meetings

Underwood

IX. **Other Business:**

1. Discuss Strategic Planning Committee Meetings.

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X. **Closed Session:** (pgs. 35-37)
(See Attached Closed Session Sheet Information)

XI. **Adjournment:** The next Regular Meeting of the Board of Directors is scheduled for **Thursday, February 22, 2018**, at 5:00 p.m., in the Board Room at Hazel Hawkins Memorial Hospital.

The complete Board packet including subsequently distributed materials and presentations is available at the Board Meeting and in the Administrative Offices of the District. All items appearing on the agenda are subject to action by the Board. Staff and Committee recommendations are subject to change by the Board.

McCullough

Notes: Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to District Administration during regular business hours at 831-636-2673. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.

*** To be distributed at or before Board meeting

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