



# Hazel Hawkins

## MEMORIAL HOSPITAL

911 SUNSET DRIVE, HOLLISTER, CALIFORNIA

### REGULAR MEETING OF THE BOARD OF DIRECTORS SAN BENITO HEALTH CARE DISTRICT

THURSDAY, OCTOBER 26, 2017  
5:00 P.M. – BOARD ROOM

*San Benito Health Care District is a public agency that serves as a responsive, comprehensive health care resource for its patients, physicians and the community.*

#### AGENDA

Presented By

I. Call to Order

A. Introductions

B. Announcements

1. Next regular scheduled Board of Directors meeting: November 16, 2017.

2. National Appreciation week for the month of October was for the PA's, Health Care Food Service Workers, Emergency Nurses, Case Management, Health Care Quality, Medical Assistants, Respiratory Care, Health Care Facility & Engineering, Health Care Security & Safety, Infection Prevention, American Pharmacist, Medical Ultrasound and Physical Therapy.

McCullough

3. Correspondence

C. Board Members' Activities Report

II. Public Input

This opportunity is provided for members of the public to make a brief statement, not to exceed three (3) minutes, on issues or concerns within the jurisdiction of this District Board which are not otherwise covered under an item on this agenda. Written comments for the Board should be provided to the Board clerk for the official record. Board Members may not deliberate or take action on any item not on the duly posted agenda.

McCullough

III. **Consent Agenda—General Business**

(A Board Member may pull an item from the Consent Agendas for discussion.)

A. Approval of Minutes of the Meeting of the Board of Directors, September 28, 2017 (pgs.1-7)

B. Acceptance of Reports

1. Patient Care Services (Acute Facility) (pgs.8-12)
2. Skilled Nursing Facilities (Mabie & Northside) (pgs.13-17)
3. Home Health Care Agency (pgs.18-19)
4. Palliative Care (pg.20)
5. Hazel Hawkins Hospital Auxiliary/Volunteer Services (pg.21)
6. Marketing (pg.22)
7. Hazel Hawkins Hospital Foundation (pg.23)

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- Report
- Public Comment on Items on the Consent Agenda
- Board Questions on Items on the Consent Agenda
- Motion/Second
- Action/Vote by Board

IV. **Education/Recognition Program**

Rick Jackson,  
CPA

A. Audit Presentation

V. **Report from the Medical Executive Committees** \*\*\*

A. Medical Staff Synopsis: October 2017

B. Medical Staff Credentials: October 2017

Dr. Ezer

- Report
- Board Questions about the Report
- Motion/Second
- Public Comment/Close Public Comment
- Board Discussion/Deliberation
- Action/Vote by Board

VI. **Report from the Finance Committees:** \*\*\*

A. **Finance Committee Minutes:**

1. Minutes of the Meeting of the Finance Committee, October 20, 2017 provided to the Board.

Hernandez /  
Robinson

B. **Finance Report/Financial Statement Review:** \*\*\*

1. Review of Financial Report for September 2017
2. FYE 06/30/2017 Audited Financial Statements
3. FYE 06/30/2017 Ratios for 2013 Bonds
4. Physician Productivity FYE 06/30/2017 – Orthopedic Surgeons and General Surgeons
5. Pension Actuarial Report – January 1, 2017

**C. Recommendations for Board Action:**

**1. Consider Approval of Bad Debt/Uncompensated Care, September 2017 write off of \$444,196.68.**

- Report
- Board Questions about the Report
- Motion/Second
- Public Comment/Close Public Comment
- Board Discussion/Deliberation
- Action/Vote by Board

**2. Capital Items**

**a. Consider Approval for replacement of Chiller and Generator for Mabie Northside.**

- Report
- Board Questions about the Report
- Motion/Second
- Public Comment/Close Public Comment
- Board Discussion/Deliberation
- Action/Vote by Board

**3. Contracts: No contracts to review.**

**4. Physician Matters: No Physician matters to review.**

**VII. Report from the Facilities Committees: \*\*\***

**A. Facilities Committee Minutes: Minutes of the Meeting of the Facilities Committee, October 23, 2017 provided to the Board.**

McCullough /  
Underwood

**VIII. Report from the Chief Executive Officer:**

**A. Administrator's Report for October, 2017 (pgs.25-26)**

1. Overview
2. Physician Activity
3. Physical Plant/Equipment
4. Service and Operational Improvements/Updates
5. Upcoming Events/Meetings

Underwood

**IX. New Business:**

**1) Review, discuss and vote on 2018, Employee Health and Welfare Benefit Package for January 1, 2018. (Medical, Dental, Vision and Pharmacy)**

- Report
- Board Questions about the Report
- Motion/Second
- Public Comment/Close Public Comment
- Board Discussion/Deliberation
- Action/Vote by Board

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**X. Closed Session:**

(See Attached Closed Session Sheet Information) (pgs.27-29)

XI. **Adjournment:** The next Regular Meeting of the Board of Directors is scheduled for **Thursday, November 16, 2017**, at 5:00 p.m., in the Board Room at Hazel Hawkins Memorial Hospital.

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The complete Board packet including subsequently distributed materials and presentations is available at the Board Meeting and in the Administrative Offices of the District. All items appearing on the agenda are subject to action by the Board. Staff and Committee recommendations are subject to change by the Board.

Notes: Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to District Administration during regular business hours at 831-636-2673. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.

\*\*\* To be distributed at or before Board meeting