



Hazel Hawkins MEMORIAL HOSPITAL

911 SUNSET DRIVE, HOLLISTER, CALIFORNIA

REGULAR MEETING OF THE BOARD OF DIRECTORS SAN BENITO HEALTH CARE DISTRICT

THURSDAY, AUGUST 24, 2017
5:00 P.M. – BOARD ROOM

San Benito Health Care District is a public agency that serves as a responsive, comprehensive health care resource for its patients, physicians and the community.

AGENDA

Presented By

I. Call to Order

- A. Introductions
- B. Announcements

1. Next regular scheduled Board of Directors meeting: September 28, 2017.

2. Discuss scheduling revision policy on future and upcoming Board Meeting dates.

McCullough

3. Discuss location of official functions at private residences.

C. Correspondence

D. Board Members' Activities Report

II. Public Input

This opportunity is provided for members of the public to make a brief statement, not to exceed three (3) minutes, on issues or concerns within the jurisdiction of this District Board which are not otherwise covered under an item on this agenda. Written comments for the Board should be provided to the Board clerk for the official record. Board Members may not deliberate or take action on any item not on the duly posted agenda.

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III. **Consent Agenda—General Business**

(A Board Member may pull an item from the Consent Agendas for discussion.)

A. Approval of Minutes of the Meeting of the Board of Directors, July 20, 2017 (pgs. 1-6)

B. Approval of Minutes of the Special Meeting of the Board of Directors, August 9, 2017 (pgs.7-8)

C. Acceptance of Reports

1. Patient Care Services (Acute Facility) (pgs. 9-15)
2. Skilled Nursing Facilities (Mabie & Northside) (pgs.16-20)
3. Home Health Care Agency (pgs. 21-22)
4. Palliative Care (pg. 23)
5. Human Resources (pgs. 24-25)
6. Hazel Hawkins Hospital Auxiliary/Volunteer Services (pg. 26)
7. Marketing (pg. 27)
8. Hazel Hawkins Hospital Foundation (pg. 28)
9. Patient Experience (pg. 29)

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- Report
- Public Comment on Items on the Consent Agenda
- Board Questions on Items on the Consent Agenda
- Motion/Second
- Action/Vote by Board

IV. **Education/Recognition Program**

Amy Breen-Lema
/ Mark Smith

A. Status Update on Physician Recruitment

V. **Report from the Medical Executive Committees**

A. Medical Staff Synopsis: No report

B. Medical Staff Credentials: No report

Dr. Ezer

- Report
- Board Questions about the Report
- Motion/Second
- Public Comment/Close Public Comment
- Board Discussion/Deliberation
- Action/Vote by Board

VI. **Report from the Finance Committees**

Hernandez /
Robinson

A. **Finance Committee Minutes:**

1. Minutes of the Meeting of the Finance Committee, August 21, 2017 provided to the Board.

B. **Finance Report/Financial Statement Review:** (pg. 30)

1. Review of Financial Report for July, 2017
2. FYE 06/30/2017 CFO Year-Ending Summary

- Report
- Board Questions about the Report
- Motion/Second
- Public Comment/Close Public Comment
- Board Discussion/Deliberation
- Action/Vote by Board

A. Recommendations for Board Action

1. Consider Approval of Bad Debt/Uncompensated Care, August 2017 write off

- Report
- Board Questions about the Report
- Motion/Second
- Public Comment/Close Public Comment
- Board Discussion/Deliberation
- Action/Vote by Board

2. Capital Items

a. Consider Approval of IT Hardware upgrade – GDT General Datatech, LP

- Report
- Board Questions about the Report
- Motion/Second
- Public Comment/Close Public Comment
- Board Discussion/Deliberation
- Action/Vote by Board

3. Contracts

a. Consider approval for Advanced Eyecare – SNF Optometry Agreement

- Report
- Board Questions about the Report
- Motion/Second
- Public Comment/Close Public Comment
- Board Discussion/Deliberation
- Action/Vote by Board

4. Physician Matters: Arminda Tolentino, MD – RHC Physician Director Agreement.

- Report
- Board Questions about the Report
- Motion/Second
- Public Comment/Close Public Comment
- Board Discussion/Deliberation
- Action/Vote by Board

VII. Report from the Facilities Committees

A. Facilities Committee Minutes: Minutes of the Meeting of the Facilities Committee, August 21, 2017 provided to the Board.

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Underwood

B. Facilities Report: August 21, 2017. (pg. 31)

VIII. **Report from the Chief Executive Officer**

- A. Administrator's Report for August, 2017 (pgs. 32-33)
1. Overview
 2. Physician Activity
 3. Physical Plant/Equipment
 4. Service and Operational Improvements/Updates
 5. Upcoming Events/Meetings

Underwood

IX. **New Business**

- Propose Certification of San Benito Health Care District
 - Report
 - Board Questions about the Report
 - Motion/Second
 - Public Comment/Close Public Comment
 - Board Discussion/Deliberation
 - Action/Vote by Board

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X. **Closed Session:**

(See Attached Closed Session Sheet Information) (pgs. 34-38)

XI. **Adjournment:** The next Regular Meeting of the Board of Directors is scheduled for **Thursday, September 28, 2017**, at 5:00 p.m., in the Board Room at Hazel Hawkins Memorial Hospital.

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The complete Board packet including subsequently distributed materials and presentations is available at the Board Meeting and in the Administrative Offices of the District. All items appearing on the agenda are subject to action by the Board. Staff and Committee recommendations are subject to change by the Board.

Notes: Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to District Administration during regular business hours at 831-636-2673. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.